

PRESENTATION TO THE PORTFOLIO COMMITTEE ON HOME AFFAIRS

**PRESENTED BY: MONDE MAQULA
PROVINCIAL MANAGER: KWAZULU-NATAL
13 MARCH 2007**

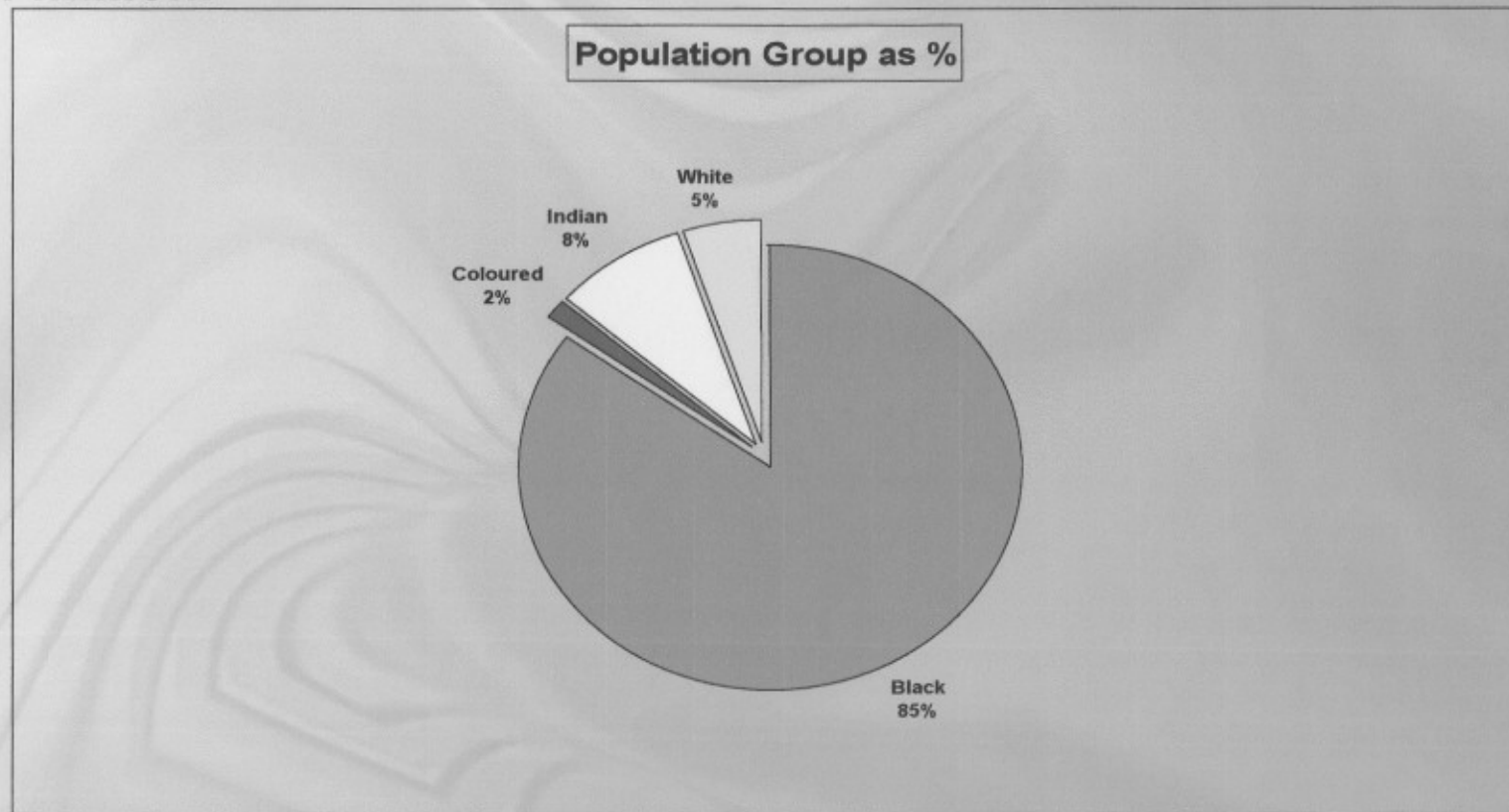


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BACKGROUND ABOUT THE PROVINCE

KwaZulu-Natal has the largest population in the Republic, totaling 9.4 million.



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RESPONSE TO THE REPORT OF THE PORTFOLIO COMMITTEE ON HOME AFFAIRS ON AN OVERSIGHT VISIT TO KZN PROVINCE – 25 TO 27 AUGUST 2005

Home Affairs offices to be established in

- **KwaMashu** - According to the approved structure of KZN, a District Office must be established in KwaMashu. The approved establishment for the District Office KwaMashu totals 10. The needs assessment for District Office KwaMashu has been approved by the Accounting Officer of DHA on 27 December 2006. The approved needs assessment reflects a total assignable area of 490m. Funding to to acquire suitable office accommodation has been available by DHA and transferred to the National Department of Public Works. The NDPW is following the negotiated strategy to obtain suitable office accommodation. The NDPW is presently trying to locate suitable sites in KwaMashu for viewing. No sites has been made available by NDPW for viewing. This matter was addressed at our last monthly with NDPW. In the interim, orders have been placed for the following equipment for DO KwaMashu, x1 Cash Register ; x1 Photocopier and x1 Fax machine.



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For the Airport and the Harbour to currently function independently of each other, the ideal establishment would be as follows:

- **Durban Harbour**

To cover a 24 hour operations, which also entails officials having their off days and staff available to cover off days and weekends, the following is envisaged.

4 x chief/control Immigration officers (one to supervise each shift)

14 x Immigration Officers

1 x Admin Clerk

- **Durban International Airport**

To cover the shifts at the Airport during the week, which also entails officials having their days off and staff available to cover off days and weekends, the following is envisaged.

2 x chief/control Immigration Officers

16 x Immigration Officers

1 x Admin clerk



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2) Proper permanent office building should be built at:

Durban Harbour - After visit by Portfolio Committee to Durban Harbour, Needs Assessment completed by Durban Regional Representative for sourcing of new accommodation and was forwarded to Head Office.

- DG approved and signed needs assessment. National Public Works Department tasked to source accommodation.
- Mr Clinton Heinmann (Chairperson of BCOCC Development Committee in Pretoria was mandated to source accommodation.
- Mr Heinmann indicated that he was at first looking at vacant State Owned Buildings or State owned buildings to soon become vacant for occupation, in around Durban Harbour.
- In November 2006, Mr Heinmann indicated that the State owned building at 190 Point Rd, currently occupied by the Department of Agriculture, which is near the entrance to the Harbour at Point Road would become available in January 2007.
- In January 2007, advised by Mr Heinmann that Department of Agriculture not moving from premises.
- Mr Heinmann currently trying to source ground floor accommodation for the Durban Harbour component.
- No progress thus far.



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3) Harbour Office should be computerised and linked to the main frame of the Department. This

office should also be provided with vehicles - To link the present Harbour Office with the Main Frame of the Department, cabling at a cost of R 100 000-00 has to be purchased. This was not feasible to purchase the cabling, in view of the rent free accommodation provided by the National Ports Authority (NPA) which was of a temporary nature. In view of the rent free accommodation provided by the National Ports Authority, the Immigration Component at Durban Harbour had been relocated to premises within the Harbour on 3 occasions within the last 5 years. The NPA at the time also indicated that it was not feasible for the Department of Home Affairs to spend such amounts on cabling, when the accommodation provided to the Immigration component is of a temporary nature. As an interim measure, a modum was connected to one of the two computers provided to the Harbour component, which enabled the Harbour Component to access e-mails and link up to the Main Frame of the Department. This modum mal-functioned shortly thereafter and has since been, not been functioning. The IT Manager in the Province had tried on numerous instances to locate the problem, but was unsuccessful.

- In respect of the vehicles, the Harbour component has currently 3 vehicles allocated to them.



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4)The Department should employ more Immigration Officials at Durban International Airport and Durban Harbour:

- *Current Establishment for Airport / Harbour* -2 x Chief/Control Immigration Officers based at the Harbour
- 2 x Chief/ Control Immigration Officers based at the Airport (One official currently suspended)
- 12 x Immigration Officers rotated on shifts to perform duties between Airport and Harbour
- 2 x Trainee Immigration Officers appointed in January 2007 at Airport, currently on training
- 2 x Trainee Immigration Officers Posts for Durban Harbour have been already advertised.
- 3 x Trainees having completed their training have been charged with misconduct and dismissed (1 x Harbour staff and 2 x Airport staff) during 2006.
- The current staff establishment for the Harbour and Airport is insufficient, taking into account the Harbour is a 24 hour port and the Airport operates from 05H00 to 22H00 daily. Despite only having to deal with one International Flight from overseas, numerous scheduled and unscheduled Cross Border flights use this Airport on a daily basis.



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5) *The Department should look at the possibility of filling all vacant funded posts*

110 funded posts are still vacant due to the delays experienced of Job Evaluation.

6) *The Department should provide staff with nametags*

90 % of officials in KZN have DHA nametags and the remaining 10 % are using office printed nametags.

7) *There is a need for the Department to look at the problem of corruption including illegal marriages*

A number of DHA officials have been arrested and there is still a challenge of marriages outside DHA
e.g. Ministers of Religion

8) *Management should recognise the labour forum at the Durban Office and address issues affecting staff*

Meetings are held regularly between the Provincial Manager and Labour Forums and between Management and Labour Forums to discuss issues of mutual concerns



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9) *Management should have programmes of meeting and feedback to staff*

Meetings are taking place between management, supervisors and staff every Monday in various Offices

10) *Additional secure garage for vehicles should be built in Scottburgh Home Affairs Office*

During the time the Portfolio Committee visited the Scottburgh office, it was noted that the office have two government vehicles, but only one lock up garage. Subsequently both these vehicles have been written off and have not as yet been replaced. The DO Scottburgh is currently utilizing a vehicle from Regional Office Ugu (Port Shepstone). A new needs assessment was done and submitted.

11) *All Home Affairs offices should be provided with security for 24 hours*

90% of offices in KZN have 24 hour security (including security guards)



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12)The Department should come up with programmes and activities to boost the moral of staff

The Province is having the following programmes to boost the moral of staff:

Teambuilding days

Sport activities

Choir

13)An efficient and effective management structure should be put in place to deal with problems at the Ethekwini Office

Ongoing changes have been made and are still being made at Regional Office Ethekwini to discuss the issue of Management



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STRUCTURE OF OFFICES IN KZN

PROVINCIAL MANAGER'S OFFICE				
AREA MANAGER SOUTH				
REGIONAL OFFICE	ETHEKWINI (DURBAN)			
DISTRICT OFFICE	PROSPECTON	KWADUKUZA	PINETOWN	TONGAAT
SERVICE POINTS	*UMLAZI	*MAPUMULO	*CHATSWORTH	BAMSHELA
	*UMBUMBULU	SUNDUMBILI	CLERMONT MPCC	*NDWEDWE
			*MPUMALANGA	
HOSPITALS	PRINCE MSHIYENI			MAHATMA GANDI
PORTS OF ENTRY	DURBAN HARBOUR			
	DURBAN INTERNATIONAL AIRPORT			
<ul style="list-style-type: none"> •Umlazi and Ndwedwe offices have been earmarked as Regional Offices •Mapumulo, Chatsworth, Umbumbulu and Mpumalanga Offices have been earmarked as District Offices 				



STRUCTURE OF OFFICES IN KZN

AREA MANAGER SOUTH Continue			
REGIONAL OFFICE	UGU (PORT SHEPSTONE)		
DISTRICT OFFICE	SCOTTBURGH	KOKSTAD	IXOPO
SERVICE POINTS	EMZUMBE	MAPUMULO	*HIMEVILLE
EZINGOLWENI	VULAMEHLO MPCC	MATATIELE	PUNGASHE
HARDING			*UMZIMKHULU
NYANDEZULU MPCC			
HOSPITALS	PORT SHEPSTONE PROVINCIAL		
	MURCHINSON PROVINCIAL		
* Himeville and Umzimkhulu offices have been earmarked as District Offices			



STRUCTURE OF OFFICES IN KZN

AREA MANAGER NORTH			
REGIONAL OFFICE	UTHUNGULU (RICHARDS BAY)		
DISTRICT OFFICE	MTUBATUBA	EMPANGENI	ESHOWE
SERVICE POINTS	*HLABISA	ENSELENI	
EZIKAWENI	KWAMSANE		
	*INGWAVUMA		
	*HLUHLUWE		
	UBOMBO		
	KWANGWANASE		
	MBAZWANA MPCC		
HOSPITALS	NGWELEZANA PROVINCIAL		
	WAR MEMORIAL		
PORTS OF ENTRY	GOLELA		
	ONVERWACHT		
	KOSI BAY		
* Hlabisa, Ingwavuma and Hluhluwe have been earmarked as District Offices			



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