

- No chief executive director as required.
- No supply chain management policy.
- No human resource plan.

#### Matters reported in current and previous year(s)

- Inadequate recording of assets in the asset register.
- No physical stocktake was performed.
- No date on which the asset was purchased was included in the asset register.
- No audit committee existed.
- No internal audit existed.
- No vice-chairperson was appointed as required.
- No executive director was appointed as required.

# Other entity: Special Defence Account

# **Matters** emphasised

- Due to a lack of a policy framework there is uncertainty as to the classification of the Special Defence Account
- Lack of policy framework for cash and bank management.
- Due to a lack of delegations, amendments to the supplier's master file were not properly authorised.



# Portfolio: Minister of Education

		Audit o	pinion			R million		
Entities in portfolio	Comments	nts 2006 (current	2005 (previous	Budgeted expenditure	Ass	ets	Total expenditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)  11 445,2  23,2  18,1  242,8  48,5
Department								
Education		Emphasis of matter	Emphasis of matter	12 613,2	240,6	251,0	12 498,7	11 445,2
Public entities								
Council on Higher Education		Clean report	Clean report		24,9	18,0	27,6	23,2
Education Labour Relations Council		Clean report	Clean report		26,4	34,0	22,1	18,1
National Student Financial Aid Scheme		Emphasis of matter	Emphasis of matter		3 <i>7</i> 98,2	3 081,7	513,5	242,8
South African Qualifications Authority		Emphasis of matter	Emphasis of matter		65,7	58,6	54,8	48,5
Other entities								
Transformation Fund of the Education and Labour Relations Council		Clean report	Clean report		18,6	33,3	12,2	11,1

	Entit	ties in portf	olio not aud	dited by the A	uditor-Gen	eral		
		Audit o	pinion			R million		
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted Assets expenditure		ets	Total expenditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Public entities								
South African Council		Emphasis	Emphasis		7,0	6,9	11,5	10,2
for Educators		of matter	of matter					
Umalusi (General and		Clean	Clean		25,7	19,0	21,3	18,4
Further Education and		Report	Report					
Training Quality								
Assurance Council)								



## **Department: Education**

#### **Matters** emphasised

Matters reported in current and previous year(s)

- The framework to monitor conditional grants for the provinces was not complied with in a timely
- o Shortcomings relating to the asset register included the following:
  - Financial information was inconsistently valued.
  - Intangible assets were not included.
  - Certain capitalised assets were not included
  - Certain capital assets have been misallocated to repairs and maintenance.
  - Certain assets disposed of have not been removed from the register.

# **Public entity: National Student Financial Aid Scheme**

#### **Matters** emphasised

Matter reported for the first time

• Key performance measures and indicators were not included in the strategic plan and no performance targets were included in the annual report.

#### **Public entity: South African Qualifications Authority**

# **Matters** emphasised

Matters reported for the first time

• The system of controls over the recording of, reporting on and monitoring of projects was not consistently applied, resulting in differences between allocation of expenses and revenues.



# Portfolio: Minister of Environmental Affairs and Tourism

		Audit o	pinion			R million		
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Assets		Total expenditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
Environmental Affairs and Tourism		Emphasis of matter	Emphasis of matter	1 <i>7</i> 53,3	9,8	21,3	1 <i>77</i> 9,8	1 678,4
Public entities								
Greater St Lucia Wetland Park Authority		Clean report	Clean report		228,2	202,0	36,8	29,4
Marine Living Resources Fund		Disclaimer Emphasis of matter	Disclaimer Emphasis of matter		550,0	599,6	289,4	277,3
South African National Biodiversity Institute		Clean report	Emphasis of matter		219,3	187,8	110,3	85,2
South African National Parks		Emphasis of matter	Emphasis of matter		1 107,0	1 077,8	746,5	612,7
South African Tourism Board		Clean report	Clean report		125,9	92,2	465,6	451,9
South African Weather Service		Emphasis of matter	Emphasis of matter		163,3	162,3	164,1	127,5

#### **Department: Environmental Affairs and Tourism**

#### **Matters** emphasised

Matters reported for the first time

- Transfer payments amounting to R81,6 million were incorrectly recorded as expenditure. Transfer
  payments were overspent without the necessary approval, which constitutes irregular expenditure.
- No additions and disposals were included in the fixed asset register.
- Due to a lack of formal arrangements to set uniform submission dates to receive plans from departments and provinces in terms of the National Environmental Management Act (NEMA), some of these plans were not submitted or were not submitted on time.
- No performance information was submitted for audit as required.
- The financial statements were resubmitted after significant amendments were effected.

Matters reported in current and previous year(s)

No information technology strategic plan.



#### **Public entity: Marine Living Resources Fund**

### Disclaimer of audit opinion

#### Matters reported for the first time

- Inadequate classification and depreciation of assets.
- No review was performed of the residual value and useful life of assets.
- Possible impairment of assets was not considered.
- Due to incorrect inclusion of opening balances in the asset register, the depreciation charges differed by R1,1 million from the ledger.
- No debtor system and procedures for levy debtors.
- Corrections were made based on the updated lists, but were limited to the pelagic sector. No
  corrections were made for the other sectors.
- Quota-holder debtors showed credit balances.
- Incorrect calculation for the accrual of levy debtors.
- Inadequate provision for bad debts.
- Incorrect accounting treatment and disclosure of prior year errors relating to debtors.
- Due to lack of a system for reconciliations between supplier accounts and statements, creditor statements amounting to R8,4 million could not be provided.
- Transaction amounting to R6,1 million was not included under either expenditure or creditors.
- Due to lack of a system for approval and review of journals, expenditure amounting to R28,6 million was incorrectly allocated.
- Due to lack of a system for approval and review of journals, incorrect entry of commission paid amounting to R6,4 million was not reversed.
- No supporting documents for contractual commitments amounting to R86,9 million.
- Confiscated inventory was incorrectly valued at zero.
- No employee tax was deducted for labour brokers as required.
- Incorrect basis used for the preparation of cash flow statement.

#### Matters reported in current and previous year(s)

- No debtor listings, sub-ledgers or age analysis for all debtors.
- Harbour fee invoices were not numbered.
- No authorisation for the write-off of harbour fees and levy debtors amounting to R10 million.
- Due to limitation of scope for the prior year, opening balances could not be confirmed.

#### **Matters emphasised**

- No report on the performance against predetermined objectives in the annual report.
- The budget was not submitted on time.
- No approval for the budget, as required, resulting in unauthorised capital expenditure.
- No risk management strategy including a fraud prevention plan.
- No disclosure of related-party transactions.
- Audit committee did not meet four times a year as required.



Matters reported in current and previous year(s)

- Due to a lack of adequately developed management policies and procedures or failure by relevant personnel to follow management policies and procedures, various weaknesses were identified.
- Possible fruitless and wasteful expenditure relating to non-performance by service provider amounting to R3.2 million.
- Due to contracts entered into on behalf of the fund by the department, the right of ownership for these
  assets could not be established.

#### **Public entity: South African National Parks**

#### **Matters** emphasised

Matters reported for the first time

- Weaknesses relating to bank reconciliation processes and control accounts.
- Control accounts were not properly maintained.
- Inadequate controls regarding daily cash-ups.
- Inadequate control over fuel to ensure proper safeguarding of assets.
- No prior approval for entering into finance lease.

Matter reported in current and previous year(s)

• Security procedure and disaster recovery plan were not in place.

## **Public entity: South African Weather Service**

# **Matters** emphasised

Matter reported for the first time

 Actual achievement of objectives could not be determined as desired levels of performance are not indicated and objectives are not always linked to specific time frames.

- Title deeds of land were not transferred to the entity.
- Some policies and procedures have not been developed and implemented.



# **Portfolio: Minister of Finance**

		Audit o		ed by the Au		R million		
Entities in	Comments	2006	2005	Budgeted	Ass		Total exp	enditure
portfolio	Comments	(current	(previous	expenditure			ioidi exp	CildiloiC
pornono		year)	year)	2006	2006	2005	2006	2005
		yeur	yeur)	(current	(current	(previous	(current	(previous
				year)	year)	year)	year)	year)
Department				700.7	7007	700.7	700.7	700.7
National Treasury		Emphasis of	Emphasis of	14 172,8	1 458,1	835,9	13 068,0	13 499,4
ranonal freasory		matter	matter	14 17 2,0	1 400,1	000,7	10 000,0	10 477,4
Statistics South Africa		Emphasis of	Emphasis of	717,4	164,8	176,6	628,0	355,3
		matter	matter					
Constitutional								
institutions								
Financial and Fiscal		Clean report	Emphasis of		3,8	2,4	19,0	16,7
Commission			matter					
Public entities								
Financial Intelligence		Emphasis of	Emphasis of		75,2	79,3	32,6	15,6
Centre		matter	matter					
Financial Services Board		Clean report	Clean report		124,7	82,4	197,3	146,2
Public Investment		Clean report	Emphasis of		106,5	121,3	81,6	58,6
Corporation Ltd			matter					
SA Revenue Service	Note 1	Emphasis of	Emphasis of		1 128 <i>,7</i>	333,2	0	0
(Administered Revenue)		matter	matter					
SA Revenue Service		Clean report	Clean report		1 402,2	1 678,4	4 922,7	4 309,8
(Own Account)								
Other entities								
Project Development		Clean report	Clean report		12,7	10,4	5,0	2,1
Facility			-1					
Pension Fund for		Audit not	Clean report		-	10 <i>7</i> 24,5	-	33,4
Associated Institutions		finalised	0 1:6: 1		1 101 1	20.4.5	1 1 45 5	1 000 /
Reconstruction and		Qualified	Qualified		1 131,1	884,5	1 145,5	1 030,4
Development		Emphasis of matter	Emphasis of matter					
Programme Fund Special Pensions		Emphasis	Emphasis		0	0	8,8	6,3
Board		of matter	of matter				0,0	0,3
Temporary Employees		Audit not	Clean report		_	336,7	-	9,9
Pension Fund		finalised	Cicarriepon		_	330,7	_	',7
The Office of the		Clean report	Clean report		1,1	0,9	9,4	5,3
Ombud for Financial		Sicarriopori	Sicarriopon		','	0,7	, · ·	
Services Providers								
(FAIS Ombud)								



		Audit o	Audit opinion R million								
Entities in portfolio	Comments		2005 (previous	Budgeted expenditure 2006 (current year)	Assets		Total expenditure				
			year)		2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)			
Public entities											
Accounting Standards Board		Clean report	Clean report		1,9	1,5	4,0	3,6			
Development Bank of Southern Africa		Clean report	Clean report		26 479,7	24 718,3	696,4	691,0			
Sasria		Clean report	Clean report		2 171,9	1 710,0	208,1	82,2			
Other entities											
Development Bank South Africa Development Fund		Clean report	Clean report		335,2	301,3	139,0	87,9			

Note 1: The expenditure values were not included as tax received and paid out for the whole government distorts these figures.

#### **Department: National Treasury**

## **Matters** emphasised

Matter reported for the first time

 Transversal contracts entered into for the leasing of equipment were not approved. This resulted in many departments and public entities incurring irregular expenditure.

#### **Department: Statistics South Africa**

# **Matters** emphasised

Matters reported for the first time

- Due to the lack of effective controls over bank reconciling items, outstanding payment vouchers on hand did not reconcile in all instances to the provincial or consolidated bank reconciliations.
- Expenditure for capital assets disclosed in the financial statements does not agree to the notes or to the asset management systems.
- Lack of monthly reconciliation between the financial and the asset management systems.
- Supporting invoices were incorrectly captured on the asset management system.
- Discrepancies between leave captured on the system and leave approved as per leave forms.
- Leave forms were approved and captured without confirming leave balances.



- Due to a lack of proper follow-up and monitoring controls, invoices amounting to RO,4 million were not paid in 30 days.
- Leave forms were not always on file.

#### **Public entity: Financial Intelligence Centre**

### **Matters** emphasised

Matters reported for the first time

- The proposed strategic plan was not submitted for approval as required.
- The risk management plan was not submitted as required.
- Due to control weaknesses in the financial transaction processing environment, significant audit
  adjustments were processed to the financial statements.

#### Public entity: South African Revenue Service (SARS) - Administered Revenue

#### **Matters** emphasised

Matters reported for the first time

- As per permission from the Accountant-General, operating receivables and payables were not disclosed in the financial statements.
- Incidents of tax evasion and other breaches of taxation laws affected the performance of fiduciary responsibilities.

#### Other entity: Reconstruction and Development Programme Fund

# **Qualified audit opinion**

Matters reported in current and previous year(s)

- In common with similar organisations, it was not feasible for the fund to institute accounting controls
  over funds received from donors before the initial entry of the receipts in the accounting records.
- The completeness of unspent money that was refunded to the fund could not be determined.

# **Matters** emphasised

Matter reported in current and previous year(s)

 The accumulated funds remained at a significant amount of R789 million (R504,5 million in 2005). The balance of accumulated funds was an indication of delays by spending agents in requesting funds.



# Portfolio: Minister of Foreign Affairs

	Er	ntities in por	tfolio audite	ed by the Aud	litor-Gene	ral			
		Audit opinion		R million					
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Ass	ets	Total exp	enditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)	
Department									
Foreign Affairs		Emphasis of matter	Emphasis of matter	2 693,8	476,8	493,8	2 644,3	2 352,9	
Public entities									
African Renaissance and International Cooperation Fund		Emphasis of matter	Emphasis of mattler		359,7	349,5	93,0	67,1	

# **Department: Foreign Affairs**

## **Matters** emphasised

Matters reported for the first time

- o Due to the lack of an effective information management system to facilitate the monitoring, evaluation and reporting of performance information, weaknesses included the following:
  - Performance information for auditing was not submitted within the time frame.
  - No supporting documentation to corroborate actual performance against predetermined objectives.
  - Performance information did not reflect the department's achievements as set out in the strategic plan and annual budget.

- Due to limitations of the current financial systems, weaknesses occurred in relation to debts amounting to R69,8 million outstanding for longer than three years, and there was an increase in receivables and staff debtors.
- o Weaknesses in the general control environment included the following:
  - No procedures for change management, user account management, incidents and problem management, backup and recovery, and network security administration.
  - Inadequate physical and environmental controls in the server room.
  - Inadequate logical access security and user monitoring controls.
  - No disaster recovery plan.



# **Public entity: African Renaissance and International Cooperation Fund**

# **Matters** emphasised

Matters reported for the first time

- Payments amounting to R13,1 million included in payables were made without the necessary approval.
- Due to lack of an information management system to facilitate monitoring, evaluation and reporting, performance information was not submitted for auditing as required.

# **Portfolio: Minister of Health**

		Audit o		ed by the Aud		R million		
Entities in portfolio	Comments	current year)	2005 (previous year)	Budgeted expenditure	Assets		Total expenditure	
				2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
Health		Qualified Emphasis of matter	Qualified Emphasis of matter	9 952,9	178,7	291,5	9 900,8	8 530,6
Public entities								
Council for Medical Schemes		Clean report	Clean report		9,5	11,8	43,7	34,6
South African Medical Research Council		Emphasis of of matter	Emphasis of of matter		426,8	365,3	358,2	316,6
Other entities								
Compensation Commissioner for Occupational Diseases	Note 2	Qualified Emphasis of matter	Qualified Emphasis of matter		1 084,0	1 099,0	118,0	143,2
King George V Silver Jubilee Fund for Tuberculosis	Note 1	Emphasis of of matter	Clean report		0,6	0,6	0,001	0
South African National AIDS Trust		Emphasis of matter	Emphasis of matter		33,5	33,4	0,5	0,6

	Entii		folio not aud opinion	dited by the Auditor-General  R million					
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Ass	ets	Total exp	enditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)	
<b>Public entities</b>									
National Health Laboratory Service		Qualified Emphasis of matter	Qualified Emphasis of matter		862,8	556,1	1 251,5	1 069,8	



Note 1: Entity has a 30 June 2006 year-end

Note 2: Mines and Works Compensation Fund in 2003-04

#### **Department: Health**

# **Qualified audit opinion**

Matters reported in current and previous year(s)

- o Non-compliance with the framework for the Division of Revenue Act (DoRA) included the following:
  - Payments amounting to R1,3 billion were made prior to the approval of the business plans.
  - Amounts transferred as per the DoRA schedules were R110 million more than the amounts approved in the individual business plans.
  - Late or non-submission of monthly financial reports by provinces hampered proper monitoring of expenditure.
  - Late or non-submission of quarterly performance reports by provinces hampered proper monitoring of performance.
  - Quarterly visits to provinces were not always conducted.
- Non-submission of quarterly performance reports compromised the effectiveness of the national department's review of HIV/Aids and Hospital Revitalisation Grants amounting to R2,3 billion.

#### **Matters** emphasised

Matters reported for the first time

- Ineffective internal audit function due to audit work not performed.
- Minimum set of risks that should be mitigated by the province receiving conditional grants was not determined and communicated by internal audit.
- Lack of a management framework for monitoring resulted in non-compliance with the requirements of the National Environmental Management Act, 1998 (Act No. 107 of 1998).
- Delays in achieving full implementation of the supply chain management framework.
- Performance information was not submitted for audit.

Matters reported in current and previous year(s)

No operational audit committee.

#### **Public entity: South African Medical Research Council**

# Matters emphasised

- The strategic plan does not include the desired level of performance in terms of strategic objectives.
- Inconsistencies between the reported outcomes on performance and evidence provided.



Matter reported in current and previous year(s)

No approved fraud prevention plan.

#### Other entity: Compensation Commissioner for Occupational Diseases

# **Qualified audit opinion**

Matter reported for the first time

Due to a lack of supporting evidence, levy debtors and creditors could not be verified.

# **Matters** emphasised

Matters reported for the first time

- Non-compliance with the prescribed accounting framework.
- No financial and risk management and internal control implemented.
- Due to inadequate debtor systems, revenue is not collected.
- No approval from National Treasury to depart from the prescribed accounting framework.
- Advisory committee members' period of service exceeds the five-year limit.
- No research account was maintained as required.
- Credit balance in the State Account was not paid into the State Revenue Fund as required.
- Due to lack of a documented and approved policy and procedure framework, there was no control
  over payments.
- No proper policy and procedure framework to present performance information.
- No operational audit committee.
- Due to a lack of visitation plans and staff capacity problems, the risk shift registers were not inspected for accuracy.
- Due to material adjustments, the financial statements were resubmitted.

# Other entity: King George V Silver Jubilee Fund for Tuberculosis

#### **Matters** emphasised

- Inadequate progress in achieving the objectives of the trust due to limited operational activities.
- No trustee meetings were held during the year as required.
- No proper policy and procedure framework to present performance information for audit purposes.
- No operational audit committee.



## Other entity: South African National Aids Trust

# **Matters** emphasised

Matters reported for the first time

- Lack of monitoring and active involvement by trustees.
- Trustee meetings were not constituted as required.
- No budget was submitted to the board of trustees as required.
- Only five trustees instead of at least seven, as required.
- Ineffective audit committee.
- No internal audit work was conducted for the financial year.
- Due to lack of a proper policy and procedure framework to manage the process of compiling performance information, it was not submitted for audit.

Matters reported in current and previous year(s)

• Limited operational activities resulting in non-achievement of objectives.

# **Portfolio: Minister of Home Affairs**

		Audit o	pinion			R million			
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Ass	ets	Total exp	penditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)	
Department									
Home Affairs		Qualified Emphasis of matter	Disclaimer Emphasis of matter	3 032,5	477,2	442,7	3 085,5	1 989,2	
Constitutional institutions									
Independent Electoral Commission		Clean report	Clean report		299,3	165,6	923,2	593,9	
Public entities									
Film & Publication Board	Note 1	Audit not finalised	Emphasis of matter		-	9,6	-	9,4	
Other entities									
Government Printing Works		Adverse Emphasis of matter	Disclaimer Emphasis of matter		397,7	373,6	132,5	149,7	

Note 1: The audit report for 2005-06 has been withdrawn.



## **Department: Home Affairs**

### **Qualified audit opinion**

Matters reported for the first time

- Due to a lack of reconciliation between services rendered and revenue and controls over the sequence
  of documents, the completeness of administrative fines revenue is uncertain. No administrative fines
  were recorded for the financial year.
- Irregular expenditure amounting to R19 million due to non-compliance with supply chain management legislation and regulation. This amount was not disclosed as irregular expenditure.
- Government garage expenditure amounting to R61 million could not be verified due to insufficient information.
- Accruals disclosed in the financial statements amounting to R25,9 million were for goods not received before the financial year-end.
- Totals of accruals as per economic classification do not agree to the totals of accruals listed by programme level.
- Commitments amounting to R138,7 million could not be substantiated.
- There is a difference of R12,6 million between amounts that should have been surrendered to the National Revenue Fund per financial statements and the actual payments.

Matters reported in current and previous year(s)

- o Cash and cash equivalents
  - Due to a lack of national telecommunication infrastructure and regular system downtime, not all source documents were captured at year-end.
  - Unallocated income amounting to R50 million due to receipts not captured at the regional and district offices.
  - No supporting documents could be provided for the bank exception account and debit transactions amounting to R1,3 million included in the bank adjustment account.
  - Outstanding deposits amounting to R9,4 million could not be verified.
  - No financial statements were submitted for the alien bank account amounting to R280,5 million.
- No reconciliations could be obtained for a number of suspense and clearing accounts with a net balance amounting to R7,2 million. These suspense accounts were not cleared on a monthly basis.

#### **Matters** emphasised

- Interdepartmental receivables amounting to R190,9 million have not been recognised in the financial statements. The amount is currently disputed and unreconciled.
- An information systems audit revealed that improvement is necessary in user awareness, access controls, account management and comprehensive service level agreements.
- o No written policies and procedures for financial accounting processes and accounting processes for the following cycles:



- Revenue and receivables
- Purchases and payables
- Asset management
- Bank and cash
- Financial
- Disclosure
- Ineffective controls over the collection of debts.
- The asset register was inaccurate and not up to date.
- An accounting policy for capital assets is not disclosed.
- High vacancy rates due to funding constraints and the suspension of staff for suspected fraud.
- Objectives reported on in the annual report have not been predetermined in the strategic plan.
- Irregular expenditure was not adequately prevented or disclosed.
- Non-compliance with required disciplinary steps for material losses through criminal conduct.
- The policy for writing off debts was not disclosed.
- The remuneration of committee members was not disclosed.
- Unauthorised expenditure amounting to R15,3 million relating to prior years and R99,9 million relating to the current year was not condoned by National Treasury.
- An amount of R57,5 million was transferred from machinery and equipment to software and other intangibles.
- Transfer payments disclosed in the accounting officer's report were incomplete.
- No comprehensive risk assessment was performed.
- Only one quarterly progress report regarding the performance of the internal audit department was presented to the audit committee.
- Internal audit does not have a formal training and development plan.

Matter reported in current and previous year(s)

• Debtor aging, as disclosed in the financial statements, could not be verified.

### Other entity: Government Printing Works

#### Adverse audit opinion

- o Control weaknesses over inventory have resulted in the following:
  - Inventory amounting to R13,304 million was identified as obsolete but was not written off.
  - Work in progress and finished goods do not include all the conversion costs as required.
- Possible misstatements regarding cost of sales.
- Revaluation of property, plant and equipment amounting to R4 million was incorrectly included the income statement.
- Fixed asset register is not reconciled to the general ledger, resulting in differences.
- No adequate system to ensure that all unpaid suppliers' invoices are accounted for at yearend, resulting in unrecorded liabilities amounting to R1,4 million.



Matters reported in current and previous year(s)

- o Lack of effective and efficient steps to collect money timeously, compounded by a lack of skilled and competent staff as well as insufficient management reviews, which resulted in poor management of debtors. These included:
  - Debtors with a credit balance were not correctly disclosed under creditors amounting to R2,5 million
  - A formal policy for the provision for doubtful debt did not exist, resulting in debtors over 120 days not always provided for as doubtful.
- Control weaknesses over inventory have resulted in the following:
  - Stock count procedures did not provide for the identification of obsolete stock.
- Unreconciled differences between the VAT control account and VAT 201 returns amounting to R8,1 million.

#### **Matters** emphasised

Matters reported for the first time

- No reports on predetermined objectives were submitted.
- o Significant weaknesses regarding the information technology (IT) environment:
  - IT security policy not approved or implemented.
  - Password and log-on controls for the financial system were inadequate.
  - The drafted change control policy document had not yet been approved.
  - Segregation of duties was inadequate as developers had access to the financial systems data and programs.
  - A formal, comprehensive disaster recovery plan had not been developed.
  - An IT strategic plan had not been approved and implemented.
- Several disclosure requirements of the prescribed accounting framework were not met.

- The three-year strategic plan was not approved and the expenditure budget for 2005-06 was not approved before the beginning of the new financial year.
- Not all monthly reports and cash flow projections were prepared for the year as required and reports
  that were submitted did not include variances and explanations for variances between actual and
  budgeted amounts.
- Risk assessment and fraud prevention plan was not approved, implemented and monitored.
- Due to capacity problems, internal audit did not execute all the projects as planned and no reliance could be placed on the work of internal audit.
- Financial statements were amended and resubmitted for auditing. Financial statements were signed by the chief executive officer and not by the accounting officer.
- Management's statement regarding the functioning of the internal controls, as stated in the management report, is inconsistent with the findings of the audit report.



# Portfolio: Minister of Housing

	Ei	ntities in po	rtfolio audite	ed by the Aud	ditor-Gene	ral		
		Audit o	pinion			R million		
Entities in portfolio	Comments		2005 (previous year)	Eudgeted expenditure 2006 (current year)	Assets		Total expenditure	
					2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
Housing		Emphasis of matter	Emphasis of matter	5 265,7	906,7	963,4	5 265,1	4 838,1
Public entities								
National Home Builders Registration Council		Emphasis of	Emphasis of		1 611,4	1 068,6	215,9	143,8
(NHBRC)		mailei	maiici					
Other entities								
South African Housing Fund	Note 1	Emphasis of matter	Emphasis of matter		32,6	32,6	0	0

	Enii	Audit o		lited by the A		R million		
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Ass		Total expenditure	
·		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Public entities								
National Housing Finance Corporation		Clean report	Clean report		2 479,5	2 408,8	62,1	92,4
National Urban Reconstruction and Housing Agency (NURCHA)		Clean report	Clean report		369,6	222,4	26,1	32,8
Rural Housing Loan Fund		Adverse Emphasis of matter	Clean report		188,3	134,0	16,2	17,8
Servcon Housing Solutions (Pty) Ltd		Emphasis of matter	Emphasis of matter		1 <i>7</i> ,1	230,8	27,9	28,3
Social Housing Foundation		Emphasis of matter	Emphasis of matter		22,5	21,9	42,9	63,3
Thubelisha Homes		Clean report	Emphasis of matter		197,3	111,7	174,1	109,4
Other entities								
People's Housing Partnership Trust		Qualified	Qualified		7,9	4,5	3,8	1,4

Note 1: Delisting of the Fund from the PFMA has been approved by National Treasury. The department is currently in the process of amending the Housing Act, 1997 (Act No. 107 of 1997) to disestablish the Fund.



#### **Department: Housing**

#### **Matters** emphasised

Matters reported for the first time

- The internal audit unit did not coordinate and cooperate with internal audit units of the provincial departments and municipalities as required by DoRA.
- The accounting officer did not report to the audit committee as required by DoRA.
- No Environmental Implementation Plan was compiled timeously, as required.
- The report on predetermined objectives was not received on time.
- The measurable objectives were not consistent between the Estimates of National Expenditure, the strategic plan and the performance information reported in the annual report for programme 5.
- No human resource management plan, as required. Consequently, no gap analysis was performed.

Matters reported in current and previous year(s)

• Due to internal audit reports not issued timeously, the work of the internal audit could not be relied on.

#### Public entity: National Home Builders Registration Council (NHBRC)

### **Matters emphasised**

Matters reported in current and previous year(s)

- The entity operated without a council.
- No audit committee was appointed.
- No internal audit plan for 2005-06.

#### Other entity: South African Housing Fund

Insufficient steps were taken to recover debt.

# Portfolio: Minister of Intelligence

The following entities fall under the control of the Minister of Intelligence:

National Intelligence Agency South African Secret Services South African National Academy of Intelligence

In terms of section 2(a) of the Intelligence Service Control Amendment Act, 2002 (Act No. 66 of 2002) and subject to the Constitution, a parliamentary committee known as the Joint Standing Committee on Intelligence (JSCI) is responsible for overseeing, amongst other things, the administration, financial management and expenditure of the Intelligence Services and must report thereon to Parliament.



# Portfolio: Minister of Justice and Constitutional Development

		Audit o		ed by the Aud		R million		
Entities in	Comments	2006	2005	Budgeted	Ass		Total ove	ondituro
portfolio	Comments	(current	(previous	expenditure		CIS	Total expenditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
Justice and Constitutional		Qualified	Emphasis of	4 588,0	371,9	514,5	4 567,9	4 217,4
Development		Emphasis of matter	matter					
Constitutional								
institutions								
Commission on Gender Equality		Qualified Emphasis of matter	Emphasis of matter		11,4	7,1	25,8	20,7
Human Rights Commission		Emphasis of matter	Emphasis of matter		12,5	11,9	42,4	38,8
Office of the Public Protector		Clean report	Clean report		18,1	15,1	58,2	53,2
Public entities								
Legal Aid Board		Clean report	Emphasis of matter		244,7	241,9	485,3	392,0
Special Investigating Unit		Clean report	Emphasis of matter		43,3	32,2	92,7	55,0
Other entities								
Criminal Asset Recovery Account		Emphasis of matter	Emphasis of matter		0	0	0	0
Guardians' Fund		Disclaimer Emphasis of matter	Disclaimer Emphasis of matter		3 803,2	3 201,3	390,9	477,9
Monies in Trust		Audit not finalised	Disclaimer Emphasis of matter		-	597,4	-	180,6
National Prosecuting Authority		Emphasis of matter	Emphasis of		76,4	51,6	1 403,8	1 177,1
President's Fund		Clean report	Emphasis of matter		697,9	683,9	2,6	1,4
Represented Political Parties' Fund		Clean report	Emphasis of matter		1,0	0,3	74,5	71,4



#### **Department: Justice and Constitutional Development**

#### **Qualified audit opinion**

Matter reported for the first time

 Due to lack of an effective financial management system over Monies in Trust, it was not possible to determine the amount receivable but not yet collected. Revenue amounting to R6,1 million and the respective receivables from Monies in Trust could not be verified.

#### **Matters** emphasised

Matters reported for the first time

- Due to lack of implementation of the inventory management system at the locations throughout the country, regular physical counts and reconciliations were not performed.
- Due to a lack of policies and procedures for the identification of and accounting for expenditure incurred on the development of software applications, these costs could not be quantified.
- Lack of formalised policies and procedures regarding overtime, bursaries and housing allowances.
- Due to inadequate follow-up on progress made with investigations relating to employees suspended for longer than 12 months, costs amounting to R7,6 million have been incurred.
- o Due to lack of a clear policy and procedure framework relating to performance reporting, weaknesses included the following:
  - No procedures for quarterly reporting to the executive authority
  - Inadequate quarterly reporting to the executive authority
  - Objectives included in the performance information submitted for auditing were different from those in the strategic plan.
  - Measures of actual performance not always included for all objectives in the performance information.

- o Due to lack of effective communication, monitoring and reconciliation of documentation, weaknesses included the following:
  - Inadequate and incomplete documentation in personnel files.
  - Pay sheets not always approved timeously.
  - Employees assigned to incorrect pay points.
  - Files location in regions that are different from the location indicated on the payroll system.
  - Data on the payroll system not always updated.
- Due to lack of an effective and efficient financial management system over Monies in Trust, the deficit between the cashbook balance and cash in banks in respect of Monies in Trust cannot be quantified.



#### **Constitutional institution: Commission for Gender Equality**

# **Qualified audit opinion**

Matters reported for the first time

- Leave forms were not filed on the personnel files.
- Provision for leave paid could not be verified to the leave records.
- Leave forms were not authorised by management.
- Due to leave process not administered effectively, the leave forms and books were misplaced.
- Calculation of leave did not reconcile to the leave register.

# **Matters** emphasised

Matters reported for the first time

- No approval to retain surplus funds amounting to R2,3 million.
- Backlogs in filling vacant posts, training of employees and other administrative matters.
- Vacancies in the human resource division.
- Asset count was not performed at year-end.
- Assets were not bar-coded and asset register did not include asset numbers.
- Long-outstanding cheques were not regularly followed up and written back.
- Bank reconciliations were not signed as proof of having been reviewed.
- Petty cash reconciliations were not performed.
- Journals passed were not reviewed and authorised.
- Declaration of interest forms were not provided.
- Travel claims did not have supporting documents.
- Contract could not be obtained for audit purposes.

Matter reported in current and previous year(s)

No supply chain management framework.

#### **Constitutional institution: Human Rights Commission**

#### **Matters** emphasised

- Incorrectly performed bank reconciliations.
- Assets on the asset register were not always bar-coded.
- Depreciation was not calculated on the date of use of the asset.
- No approval from National Treasury relating to insurance expenses.
- No evidence of quarterly reviews on personnel files. Feedback was given on an annual basis.
- No policy on skills retention and monitoring of staff competencies.
- Performance contract of the accounting officer was not revised annually.
- Letters of appointment were not signed by certain officials.
- Staff debt was not adequately followed up.



- Contracts were not awarded in a fair and equitable manner due to incorrect application of the 80/20 principle.
- No proof that money claimed in advance for projects was used for the required purpose.
- Due to vacancies certain journals were not authorised.

Matters reported in current and previous year(s)

- No creditors' reconciliations were performed.
- Employees were not taxed on fringe benefits relating to staff loans.

#### Other entity: Criminal Asset Recovery Account (CARA)

# **Matters** emphasised

Matter reported for the first time

 Due to uncertainty relating to the extent of curator fees, the amount in the custody of curators could not be determined.

Matters reported in current and previous year(s)

- No asset register was maintained.
- o Due to a lack of proper documentation control processes, the following documents were not provided:
  - Approved strategic plan.
  - Approved budget.
  - Delegations to approve the establishment of Criminal Asset Recovery Unit (CARU).
- No finalised operational guidelines.
- Since the establishment no financial assistance had been given to law enforcement agencies and other institutions, as stipulated in the objectives of CARA.
- No formal risk assessment was performed.
- The internal audit function had not performed any audit work to evaluate the effectiveness and efficiency of implementation controls in CARU, as prescribed.
- CARU does not have proper policies in place, nor any monitoring systems to monitor the time taken by the curator to deposit or deliver property to CARA for finalised cases.

#### Other entity: Guardians' Fund

# Disclaimer of audit opinion

Matters reported in current and previous year(s)

o Due to a lack of implemented control framework and financial accounting processes, weaknesses included the following:



- No proper financial information was available.
- Due to the complexity of the manual system, unallocated interest amounting to R143,2 million and monies amounting to R168,9 million were not allocated to beneficiaries.
- Non-compliance with the prescribed accounting framework.
- No evidence of reconciliation between the Public Investment Corporation Limited investment account and the accounting records of the Fund.
- Due the volume of transactions processed manually and inadequate controls, the aging of interestbearing accounts could not be determined.
- Due to the complexity of the manual system, the extent to which unclaimed monies should be forfeited to the state could not be determined.
- Due to the complexity of the manual system, commission on unclaimed monies could not be quantified.

#### **Matters** emphasised

Matters reported for the first time

- Inadequate reconciliations and reviews.
- Outdated procedure manual.

Matters reported in current and previous year(s)

- Tax certificates regarding interest allocated to beneficiary accounts were not sent to the relevant parties.
- Inadequate backup policy.
- Inadequate disaster recovery plan.
- Inadequate risk assessment.
- Annual reports for 2002-03, 2003-04 and 2004-05 have not been tabled.

### Other entity: National Prosecuting Authority (NPA)

### **Matters** emphasised

- Inadequate procurement process for leased vehicles.
- Insurance for leased vehicles amounted to more than the permitted R250 000.
- No prior approval for incurring expenditure.
- No control in place to record the date of receipt of invoices consequently it could not be confirmed whether payment was made to the service provider within 30 days.
- No formalised overtime policy.
- A lack of monitoring of adherence to donor agreements has resulted in non-compliance with donor agreements.
- o Due to lack of a clear policy and procedure framework relating to performance reporting, weaknesses included the following:
  - No procedures for quarterly reporting to the executive authority.
  - Inadequate quarterly reporting to the executive authority.



- Objectives included in the performance information submitted for auditing were different from those in the strategic plan.
- Measure of actual performance not always included for all objectives in the performance information.

# Matters reported in current and previous year(s)

- No fraud prevention plan.
- Due to inadequate controls, donations from foreign donors were not received via the RDP fund.
- o A lack of monitoring and reconciliation of debtors resulted in the following:
  - The payroll system was not always accurately and timeously updated with addresses of debtors.
  - Incomplete debtors' files.
- o No finality on the matters affecting the accountability and governance status, including the following:
  - Clear definition of the duties of the accounting officer.
  - Listing as an entity in terms of the PFMA.
  - Mechanism of funding of the NPA.

# **Portfolio: Minister of Labour**

Entities in portfolio			Audit opinion		ed by the Auditor-General  R million					
	Comments	2006 (current year)	2005 (previous year)	Budgeted expenditure	Assets		Total expenditure			
				2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)		
Department										
Labour		Qualified Emphasis of matter	Qualified Emphasis of matter	6 192,1	97,4	154,0	6 112,9	5 845,0		
Public entities										
Agricultural Sector Education and Training Authority (AgriSETA)	Note 1	Clean report			149,0	-	150,9	-		
Banking Sector Education and Training Authority (Bankseta)		Clean report	Clean report		140,8	175,0	222,4	250,3		
Chemical Industries Education and Training Authority (CHIETA)		Clean report	Clean report		153,2	219,4	218,5	129,2		
Clothing, Textiles, Footwear and Leather Sector Education and Training Authority (CTFL SETA)		Emphasis of matter	Clean report		42,0	44,0	66,8	103,0		



Entities in portfolio audited by the Auditor-General  Audit opinion  R million										
Entities in portfolio	Comments	2006 2005	2005	Budgeted expenditure	Assets		Total expenditure			
			2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previou year)			
Public entities				707	707	/50/	70007	7507		
Commission for Conciliation, Mediation and Arbitration		Emphasis of matter	Emphasis of matter		51,4	39,6	213,2	181,6		
Compensation Fund		Qualified Emphasis of matter	Qualified Emphasis of matter		15 385,1	14 142,7	3 840,8	3 311,2		
Construction Education and Training Authority (CETA)		Disclaimer Emphasis of matter	Qualified Emphasis of matter		63,0	241,4	387,0	230,5		
Diplomacy, Intelligence, Defence and Trade & Industry Sector Education and Training Authority (DIDTETA)	Note 2 Note 3	Clean report	Qualified Emphasis of matter		7,2	8,9	3,3	7,2		
Education, Training and Development Practices Sector Education and Training Authority		Emphasis of matter	Clean report		309,6	287,0	93,5	216,0		
(ETDP SETA)  Energy Sector Education and Training Authority (ESETA)		Qualified Emphasis of matter	Emphasis of matter		111,5	91,8	107,9	52,8		
SETA for Finance, Accounting, Management Consulting and Other Financial Services (FASSET)		Clean report	Clean report		143,1	133,9	169,9	145,3		
Food and Beverages Manufacturing Industry Sector Education and Training Authority (FOODBEV)		Clean report	Clean report		85,8	96,7	126,5	135,8		
Forest Industries Sector Education and Training Authority (FIETA)		Clean report	Emphasis of matter		64,2	100,2	56,6	123,7		
Health and Welfare Sector Education and Training Authority (HWSETA)		Emphasis of matter	Clean report		225,8	251,2	170,0	91,3		
Electronics and Telecommunications Technologies Training Authority (ISETT SETA)		Disclaimer Emphasis of matter	Disclaimer Emphasis of matter		193,4	212,5	223,1	253,1		



Entities in portfolio audited by the Auditor-General										
Audit opinion R million										
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Assets		Total expenditure			
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)		
Public entities					•					
Insurance Sector Education and Training Authority (INSETA)		Clean report	Clean report		123,3	124,8	138,3	134,7		
Local Government, Water and Related Services Sector Education and Training Authority (LGWSETA)		Emphasis of matter	Emphasis of matter		271,9	283,2	261,3	125,4		
Manufacturing, Engineering and Related Services Education and Training Authority (MERSETA)		Emphasis of matter	Clean report		609,1	615,3	589,3	454,0		
Media, Advertising, Publishing, Printing and Packaging Sector Education and Training Authority (MAPPP SETA)		Qualified Emphasis of matter	Qualified Emphasis of matter		210,1	203,9	127,9	133,6		
Mining Qualifications Authority (MQA)		Clean report	Emphasis of matter		295,5	364,3	476,4	346,9		
Police, Private Security, Legal and Correctional Services Training Authority (POSLEC SETA)	Note 2 Note 3	Clean report	Emphasis of matter		150,1	151,3	30,7	67,8		
Primary Agricultural Education and Training Authority (PAETA)	Note 1 Note 3	Emphasis of matter	Clean report		118,7	128,0	22,1	88,4		
Safety and Security Sector Education and Training Authority (SASSETA)	Note 2	Qualified Emphasis of matter			158,2	-	107,9	-		
Secondary Agricultural Sector Education and Training Authority (SETASA)	Note 1 Note 3	Emphasis of matter	Emphasis of matter		97,7	99,0	6,9	89,3		
Services Sector Education and Training Authority		Clean report	Clean report		233,6	195,0	391,4	581,4		
Tourism, Hospitality and Sport Education and Training Authority (THETA)		Emphasis of matter	Qualified Emphasis of matter		160,1	216,1	157,7	159,0		
Transport Sector Education and Training Authority (TETA)		Emphasis of matter	Clean report		402,2	418,8	305,8	175,6		



Entities in portfolio		Audit opinion		R million						
	Comments	2006 (current year)	2005 (previous year)	Budgeted expenditure	Assets		Total expenditure			
				2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)		
Public entities										
Unemployment Insurance Fund		Emphasis of matter	Qualified Emphasis of matter		14 871,2	10 461,5	4 191 <i>,7</i>	4 780,5		
Wholesale and Retail Sector Education and Training Authority (W&R SETA)		Clean report	Emphasis of matter		493,4	418,3	241,3	381,3		
Other entities										
National Skills Fund		Qualified Emphasis of matter	Disclaimer Emphasis of matter		1 673,1	1 201,2	644,4	1 189,9		
Sheltered Employment Factories		Disclaimer Emphasis of matter	Disclaimer Emphasis of matter		-	48,5	-	112,4		

Entities in portfolio	Comments	Audit opinion		R million					
		(current (pre	2005 (previous	Budgeted expenditure 2006 (current year)	Assets		Total expenditure		
			year)		2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)	
Public entities									
National, Economic, Development and Labour Council (NEDLAC)		Emphasis of matter	Clean report		8,1	7,7	11,6	8,7	
National Productivity Institute		Emphasis of matter	Clean report		7,6	19,7	56,1	51,7	
Umsombomvu Youth Fund		Emphasis of matter	Qualified		786,0	915,7	209,9	177,6	

The rationalisation process, intended to enhance skills delivery, reduced the number of SETAs from 25 to 23 as follows:

- Note 1: On 1 July 2005, PAETA and SETASA amalgamated and became AgriSETA. Financial statements and audit report cover nine months from 1 July 2005.
- Note 2: POSLEC SETA and DIDTETA amalgamated on 1 July 2005 into SASSETA. Financial statements and audit report cover nine months from 1 July 2005.
- Note 3: Financial statements and audit report cover three months from 1 April 2005 to 31 June 2005.



## **Department: Labour**

### **Qualified audit opinion**

Matters reported for the first time

- Non-cash asset additions amounting to R21,2 million could not be substantiated.
- No values for certain assets acquired appear in in the fixed asset register and no disclosure in the financial statements.

#### **Matters** emphasised

Matters reported for the first time

- Due to lack of a proper management framework, no reconciliation was performed between the financial system and the payroll system in respect of travelling and subsistence expenditure.
- o Due to lack of a proper monitoring framework and procedures, weaknesses included the following:
  - Underutilisation of subsidised vehicles.
  - Irregular expenditure in that approval forms were not attached to payment advices.
  - Irregular expenditure in that expenditure was incurred prior to authorisation.
  - Irregular expenditure in that payments were made without appropriate tender procedures being followed.
- Performance information reported in the annual report did not agree to the approved strategic plan and the Estimates of National Expenditure for 2005-06.
- Quarterly reports on measurable objectives were not submitted.
- Actual performance was not consistently reported against the relevant measure/indicator.
- Due to a lack of adequate policies and procedures regarding inventory, some inventory was not counted at year-end.
- Accurate stock records were not maintained and monitored.
- No policy and procedure framework to write off irrecoverable loans, including staff debt amounting to R8,5 million outstanding for longer than 10 years.
- No human resource plan, including the posts necessary to perform the relevant functions.
- No approved supply chain management policy.
- Performance audit
  - No national database with reliable statistics indicating the full extent of work-related injuries and diseases
  - The Incidents on Occupational Safety System (IOSS) was only functional at provincial level as no time frames were set for the implementation.
  - Due to non-realisation of implemented remedial actions, the training centre is still underutilised.



- o Due to a lack of proper monitoring framework and procedures, weaknesses included the following:
  - Inadequate certification of payroll reports.
  - Not all pay-point certificates returned on a monthly basis.

# Public entity: Clothing, Textiles, Footwear and Leather Sector Education and Training Authority (CTFL SETA)

#### **Matters** emphasised

#### Matters reported for the first time

- o Due to inadequate monitoring by management, weaknesses included the following:
  - No three-year rolling strategic plan.
  - No internal audit plan.
  - Internal audit did not report at all audit committee meetings and no reports were submitted to the audit committee.

# Public entity: Commission for Conciliation, Mediation and Arbitration (CCMA)

# **Matters** emphasised

Matters reported for the first time

- o Weaknesses in internal control included:
  - Poor controls over creditors.
  - Poor controls over bank reconciliations.
  - Inadequate segregation of duties.
- Incorrectly calculated leave pay provision due to change from a manual to a computerised system.
- Weaknesses in the maintenance of leave forms.
- Predetermined objectives as per strategic plan were not disclosed in the annual report.
- Liabilities exceeded assets by R3,6 million.

- o Weaknesses in internal control included:
  - Poor controls over fixed assets.
  - Inadequate inventory control systems.
- o Weaknesses in the general control environment included:
  - Inadequate segregation of duties.
  - No formal change control policy and procedures.
  - Developers had access to live data.



- Weaknesses in password controls.
- Disaster recovery plan was not implemented.

# **Public entity: Compensation Fund**

#### **Qualified audit opinion**

Matters reported in current and previous year(s)

- Due to a lack of capacity, there is a backlog in the raising of assessments. Due to outstanding claims, the completeness of assessment income cannot be verified.
- Due to a lack of monitoring controls to verify employer's information, incorrect assessments were recorded.
- The valuation of the assessment debtors could not be verified.

#### **Matters** emphasised

Matters reported in current and previous year(s)

- Weaknesses in the general control environment included:
  - Security administration and monitoring.
  - Logical access security.
  - Monitoring of user and administrator activity at the network, operating system, application and database levels.
  - Inadequate succession planning for key personnel.

# Public entity: Construction Education and Training Authority (CETA)

#### Disclaimer of audit opinion

Matters reported for the first time

- Due to a lack of controls and supporting documents, learnership expenses amounting to R199 million could not be verified.
- No revaluation of estimated useful life of assets and residual value was performed, as required.
- Due to lack of an adequate policy framework, the revenue recorded is incomplete.
- Due to inadequate monitoring, CETA is technically insolvent as it has a net liability amounting to R9,9
  million and a negative reserve amounting to R7,9 million.

Matter reported in current and previous year(s)

Fixed assets register does not agree to the general ledger and financial statements.



#### **Matters** emphasised

Matters reported for the first time

- o Due to inadequate monitoring, weaknesses included:
  - No delegation of authority to the chief financial officer.
  - Non-compliance with required accounting framework evidenced by material adjustments and disclosure changes to the financial statements.
  - No materiality and significance framework.
  - No risk management strategy.
  - No fraud prevention plan.
  - Ineffective internal audit function.
  - Budget was not submitted for approval.
  - No manual in three languages, written verification of the responsibilities of the information officer and annual submission of the amendments made to the manual, as required.

#### Public entity: Energy Sector Education and Training Authority (ESETA)

# **Qualified audit opinion**

Matter reported for the first time

 Due to inadequate monitoring of the mandatory grant, payments amounting to R8,5 million were made to employers that did not submit documents timeously.

#### **Matters** emphasised

- o Due to inadequate monitoring, weaknesses included:
  - Non-compliance with required accounting framework evidenced by material adjustments and disclosure changes to the financial statements.
  - No functional internal audit.
  - No manual in three languages, written verification of the responsibilities of the information officer
    and annual submission of the amendments made to the manual, as required.
- No training in supply chain management.
- No supply chain management unit.
- Performance information could not be verified against supporting documentation.
- o Due to lack of a policy framework, weaknesses included the following:
  - No human resource and succession plan.
  - Inadequate controls to monitor funds spent in terms of discretionary grants.



#### Public entity: Health and Welfare Sector Education and Training Authority (HWSETA)

## **Matters** emphasised

Matter reported for the first time

 Due to inadequate monitoring, non-compliance with required accounting framework evidenced by material adjustments and disclosure changes to the financial statements.

# Public entity: Information Systems, Electronics and Telecommunications Technologies Training Authority (ISETT SETA)

#### Disclaimer of audit opinion

Matters reported for the first time

- Due to inadequate monitoring and independent reconciliations and checks, weaknesses included the following:
  - Completeness of levy income could not be verified.
  - Completeness of receivables could not be verified.
  - The 2005-06 opening balances in the financial statements cannot be relied upon.
  - Disclosure errors in the financial statements.

Matters reported in current and previous year(s)

- Due to inadequate monitoring and independent reconciliations and checks, weaknesses included the following:
  - No supporting documentation for National Skills Fund income and expenditure amounting to R20,3 million.

#### **Matters** emphasised

- Due to inadequate compliance monitoring, the internal audit was not in place or functional for the full year.
- No mechanism in place to record or track related-party transactions and relationships. No disclosure in the financial statements, as required.



# Public entity: Local Government, Water and Related Services Sector Education and Training Authority (LGWSETA)

## **Matters** emphasised

Matters reported for the first time

- Due to inadequate monitoring of laws and regulations, weaknesses included the following:
  - No chief financial officer appointed or written delegation of authority for the position.
  - No manual was compiled and no one was appointed as deputy information officer, with the result that reports were not sent to the human rights commissioner as required.
  - Supply chain management framework has not been implemented.
- Performance information in the annual report could not be verified against supporting documentation.

# Public entity: Manufacturing, Engineering and Related Services Education and Training Authority (MERSETA)

#### **Matters** emphasised

Matters reported for the first time

- o Due to inadequate monitoring of laws and regulations weaknesses, included the following:
  - No approval from the executive authority for the acquisition of an outsourced accounting function.
  - The Promotion of Access to Information Act was not implemented.
  - No tenders for significant contracts.
  - Documentation to confirm company details could not be obtained.
  - Either no supporting documents or differences between reported information and supporting documentation for certain success indicators on performance information.

# Public entity: Media, Advertising, Publishing, Printing and Packaging Sector Education and Training Authority (MAPPP SETA)

#### **Qualified audit opinion**

Matter reported for the first time

 No supporting documentation for discretionary grant payments to training institutions amounting to R12 million.

#### **Matters** emphasised

- Audit committee did not perform all required duties.
- Board member did not acknowledge responsibilities as required.



- No delegation of authority for Exco by the executive authority.
- Overexpenditure on administration amounting to R2,4 million.

# Public entity: Primary Agriculture Education and Training Authority (PAETA)

## **Matters** emphasised

Matter reported for the first time

 Non-compliance with prescribed accounting framework regarding provisions, contingent liabilities and assets.

#### Public entity: Safety and Security Sector Education and Training Authority (SASSETA)

## **Qualified audit opinion**

Matter reported for the first time

• Due to inadequate monitoring and independent reconciliation, differences were noted between the reserves and the trial balance as a result of inconsistencies in accounting treatment of income.

### **Matters emphasised**

Matters reported for the first time

- No mechanism in place to record or track related-party transactions and relationships.
- Due to inadequate monitoring, non-compliance with required accounting framework evidenced by material adjustments and disclosure changes to the financial statements.

#### Public entity: Secondary Agricultural Sector Education and Training Authority

#### **Matters** emphasised

Matters reported in current and previous year(s)

 Non-compliance with prescribed accounting framework regarding provisions, contingent liabilities and assets.

#### Public entity: Tourism, Hospitality and Sport Education and Training Authority (THETA)

### **Matters emphasised**

- No approved supply chain management system.
- Inadequate procurement processes in awarding contracts to suppliers amounting to R14 million.
- No direct or indirect interests were disclosed by the tender committee members.
- Payments were made to suppliers who did not deliver adequately.



#### **Public entity: Transport Sector Education and Training Authority (TETA)**

#### **Matters** emphasised

Matters reported for the first time

- o Due to inadequate monitoring, non-compliance with laws and regulations included the following:
  - Financial statements did not include the report of the accounting authority.
  - Non-compliance with required accounting framework evidenced by material adjustments and disclosure changes to the financial statements.
  - Incorrect tender evaluation system.
  - Non-submission of information on performance information against predetermined objectives, as required.

#### **Public entity: Unemployment Insurance Fund**

## **Matters** emphasised

Matters reported for the first time

- o Due to lack of monitoring of implemented policies and procedures, weaknesses around benefit payments included the following:
  - Incorrect information to determine unemployment benefits payable.
  - Due to non-integrated information systems, payment of unemployment benefits could not be verified.
  - Changes in contributors' banking details were not printed, reviewed or reconciled to prevent unauthorised changes.
- Bank reconciliations include unreconciled debit and credit balances.
- Due to ineffective controls to administer employer information, the correctness of contribution income received could not be verified.
- Receivables include an amount of R33,1 million for overpayment of benefits to contributors. No control framework to monitor the recovery of these overpayments.
- Due to inadequate monitoring of compliance with laws and regulations, weaknesses included the following:
  - No effective and efficient systems of financial and risk management and internal control.
  - Lack of effective steps taken to collect revenue.
  - Non-pursuance of debtors.
- o Due to lack of monitoring of the internal audit plan and a lack of resources, a significant portion of the assignments planned were not carried out.



- o Due to inadequate monitoring of compliance with laws and regulations, weaknesses included:
  - Non-adherence to policies of procurement and provisioning systems.
  - No interest and penalties levied on non-SARS late payments.
- Lack of a proper control framework to monitor compliance with the procurement policy framework.
- Lack of a control framework to perform reconciliations and checks to ensure correctness of payments to the Department of Labour amounting to R356 million for services rendered.

### Other entity: National Skills Fund

#### **Qualified audit opinion**

Matters reported in current and previous year(s)

- Due to the inability of the accounting system to accommodate accrual accounting, as required, accruals
  were understated.
- No supporting documents to verify the correction journals of prior year errors amounting to R2,4 million.
- Due to the lack of a proper management framework to perform independent checks and reconciliations, long-term loan was accounted for as income.
- Due to the lack of a proper management framework to perform independent checks and reconciliations, income that was incorrectly processed from the advances account could not substantiated.

#### **Matters** emphasised

- No policy and procedure framework to write off accounts receivable and long-term loans.
- o Lack of a proper management framework and procedures for monitoring purposes, resulted in the following:
  - Funds utilised for training amounted to only R9,1 million, out of the total of R23,8 million.
  - Inadequate delegation of powers by the provincial steering committee.
- o Lack of proper control environment maintained by management, including inadequate:
  - Supporting documentation.
  - Segregation of duties.
  - Declaration of interest.
  - Approval of training providers.



#### Other entities: Sheltered Employment Factories

#### Disclaimer of audit opinion

Matters reported for the first time

- O Due to lack of an appropriately documented and approved policy and procedure framework, as well as the lack of independent checks and reconciliations, weaknesses identified included the following:
  - Inaccurate and incomplete fixed asset register, including duplicate entries. Consequently assets could not be verified.
  - Incorrect valuation of inventories and obsolete stock.
  - Accounts payable amounting to R1,9 million could not be verified.
  - Impairment of debtors disclosed in the financial statements could not be verified.
  - Leave provision could not be verified.
  - Incorrect recognition of revenue.
- Due to lack of a policy framework to require documented contracts with major service providers, the validity of payments amounting to R6,1 million could not be verified.
- o Departures from the required accounting framework included the following:
  - The financial statements were prepared on a basis other than the prescribed framework.
  - Inventories were not accounted for at lower of cost or net realisable value. Costs did not include the cost of conversion and direct overheads.
  - No accounting policies and conditions relating to government assistance.
  - Changes in accounting policy were not disclosed and related prior year figures were not restated.
  - Related-party transactions not disclosed in full.
  - Accounting policies and the nature of financial instruments not disclosed.
  - Fixed assets were not appropriately accounted for and disclosed.
  - Leases were not appropriately accounted for and disclosed.
  - Provisions were not accurately accounted for and disclosed.

- Due to lack of an appropriately documented and approved policy and procedure framework, as well as the lack of independent checks and reconciliations, weaknesses identified included the following:
  - Eleven bank accounts were not recognised in the financial statements.
  - Not all liabilities were recognised in the financial statements.
  - Suspense accounts amounting to R1,8 million could not be verified.
  - Related-party transactions could not be verified.



#### **Matters** emphasised

#### Matters reported for the first time

- No appropriate steps to collect all money.
- Invoices were not settled within 30 days as required.
- Payments in excess of R2 000 were made by cheque.
- Factories conducted the business of a medical aid in contravention of the legislation.
- No documented and approved policy and procedure framework at the factories.
- Lack of a proper policy and procedure framework to prepare and present information on performance against predetermined objectives.

# Matters reported in current and previous year(s)

- No policy and procedure framework to prepare budgets as required.
- No management framework to reconcile accounts, pre-authorise and review journals, and clear suspense accounts.
- No formal security and disaster recovery plan.

# Portfolio: Minister of Minerals and Energy

		Audit o	pinion			R million		
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Assets		Total expenditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previou year)  1 871,9  5 088,3  113,8  246,8  103,3  30,0
Department								
Minerals and Energy		Emphasis of matter	Emphasis of matter	2 252,4	85,7	13,0	2 180,5	1 871,9
Public entities								
C E F (Pty) Ltd (Group)		Emphasis of matter	Emphasis of matter		20 642,5	17 306,6	5 464,0	5 088,3
Council for Geoscience		Clean report	Emphasis of matter		264,3	234,7	147,9	113,8
Council for Mineral Technology (Mintek)		Qualification Emphasis of matter	Disclaimer Emphasis of matter		343,5	262,9	281,4	246,8
Electricity Distribution Industry Holdings (Pty) Ltd		Clean report	Emphasis of matter		25,9	45,0	66,0	103,3
Mine Health & Safety Council		Emphasis of matter	Qualified Emphasis of matter		59,2	48,2	44,0	30,0
National Electricity Regulator	Note 1	Emphasis of matter	Emphasis of matter		54,8	44,1	33,5	59,9
National Energy Regulator of South Africa (NERSA)	Note 2	Emphasis of matter			47,8	-	49,3	-



		Audit o	pinion			R million			
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Ass	ets	Total exp	enditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)	
Department									
National Nuclear		Emphasis of	Emphasis of		55,7	49,7	52,3	50,6	
Regulator (NNR)		matter	matter						
Nuclear Energy		Emphasis of	Qualification		<i>4</i> 51 <i>,</i> 7	347,6	617,0	589,5	
Corporation of		matter	Emphasis of						
South Africa			matter						
South African Diamond		Qualification	Disclaimer		25,7	20,0	18,0	15,5	
Board (SADB)		Emphasis of	Emphasis of						
		matter	matter						
Other entities									
Equalisation Fund		Clean report	Clean report		675,0	636,0	0,7	2,2	

Note 1: The operations were taken over by NERSA on 1 October 2005.

Note 2: Established on 1 October 2005.

#### **Department: Minerals and Energy**

# **Matters** emphasised

Matters reported in current and previous year(s)

- The procurement system (Logis) has not officially been used as an asset register.
- The Excel asset register has not been properly maintained.
- Register for intangible assets was incomplete.
- A Lebowa Trust investment has not been transferred as required.

#### Public entity: CEF (Pty) Ltd (group)

#### **Matters** emphasised

Matters reported for the first time

 The Energy Africa Rehabilitation (an association incorporated under section 21) has a December yearend. Financial statements for the years ended 31 December 2004 and 2005 were not submitted for auditing within two months.

Matters reported in current and previous year(s)

 The SFF Association was not able to fully comply with the directive concerning the approved strategic crude oil and petroleum stock policy.



#### Public entity: Council for Mineral Technology (Mintek)

#### **Qualified audit opinion**

Matters reported for the first time

- No supporting documents to verify the process followed regarding adjustments amounting to R19,5
  million made to the opening balances of assets.
- Incorrect asset acquisition dates.
- Incorrect estimated residual value for scrapped asset.
- Detailed criteria for the determination of residual values were not documented.
- Residual values were reviewed for zero-value assets only.
- The component approach depreciation method was not implemented.
- Due to inadequate monitoring, revenue transactions amounting to R3,4 million were incorrectly recorded as unearned income. An adjustment of R6,7 million could not be verified due to late submission of supporting documentation.

Matter reported in current and previous year(s)

No impairment review was performed for plant and equipment.

#### **Matters** emphasised

- Due to lack of documentation, assets could not be verified.
- Unexplained differences between fixed asset register and trial balance for asset retirements.
- Amendments to the fixed asset register were made at the discretion of the divisional managers.
- Proper count sheets were not used.
- Inadequate measures to ensure the completeness and accuracy of asset counts.
- Adjustments to asset retirements were not reported as required.
- Due to inadequate management information system, project costs could not be verified against the budgeted costs.
- Expenditure relating to earmarked funding could not be verified.
- Due to lack of proper bank reconciliation and review procedures, weaknesses included the following:
  - Insufficient audit evidence to verify bank clearing accounts.
  - Long-outstanding unallocated payments could not be verified.
  - Deposits were outstanding for more than a year.
  - Staff members who had resigned were still authorised signatories on the current bank account.
- VAT liability understated.
- Due to a lack of historic information, provision for product warranties could not be verified.
- Due to duplicate payments and incorrect data capturing, accounts payable was overstated.
- Revenue received was not measured at fair value as required.
- Deferred income was incorrectly calculated.
- Incorrect classification of staff loans as long-term debtors.



- Incomplete disclosure of government grants.
- Unexplained difference between interest recognised and external confirmation.
- o Internal control weaknesses included the following:
  - Debtor credit limits were not determined.
  - Debtor reconciliations were not performed on a monthly basis.
  - The risk management plan deferred the responsibility for accurate financial reporting to the external auditors.
  - Inadequate controls over goods received vouchers.
- National Treasury was not informed of the sale of an investment amounting to R12,3 million, as required.
- Maximum investment level per commercial banking institution was exceeded.
- No prior approval from the Board for writing off staff debtors.
- Debtors written off were not reported to National Treasury as required.
- o Weaknesses relating to project management included the following:
  - Contrary to the pricing policy, losses were incurred on projects.
  - Planned project costs were not allocated to the projects.
  - Due to inadequate monitoring on project invoicing, excessive profits were made on earmarked funding.
  - Due to a lack of review processes, project budgets and actual expenditure on projects differed.
- No human resource plan.
- Significant deviations from accounting and legislative framework.
- No evidence to verify accuracy of performance information.

#### Matters reported in current and previous year(s)

- Due to a lack of monitoring, there were debtors with credit balances, resulting in revenue not being recognised.
- Interest and penalties resulting from late payment of VAT.
- Performance bonuses exceeded approved limit.

#### **Public entity: Mine Health and Safety Council**

#### **Matters** emphasised

# Matters reported for the first time

- No evidence that bid awards were published as required.
- No approved supply chain management policy for most of the financial year.

- Cash management performance reports were not prepared on a monthly basis.
- Bank reconciliations were not prepared on a weekly basis.



- The rate used to calculate levies charged could not be verified.
- Incorrect accounting for levies amounting to R40,6 million.

#### **Public entity: National Electricity Regulator (NER)**

#### **Matters** emphasised

Matter reported for the first time

 Due to non-compliance with policies, loss relating to salary fraud was identified. The audit report was delayed due to additional audit procedures performed.

#### Public entity: National Energy Regulator of South Africa (NERSA)

#### **Matters** emphasised

Matters reported for the first time

 Due to non-compliance with policies, loss relating to salary fraud was identified. The audit report was delayed due to additional audit procedures performed.

#### Public entity: Nuclear Energy Corporation of South Africa (NECSA)

#### **Matters** emphasised

Matters reported for the first time

- Due to a lack of proper policies and procedures, employee share option trust has not been established as per agreement.
- Contingent liability for dividends on shares sold.
- Due to a lack of management controls, no VAT returns were submitted.
- Due to a lack of systems and procedures, three subsidiaries did not report on performance against predetermined objectives.
- Due to amendments to the financial statement and outstanding supporting documents, the audit report was delayed.

- Total liabilities exceeded total assets by R99,6 million, raising a going concern issue.
- No explicit approval for unlisted investments in companies could be obtained.
- Due to radio-active waste management policy and strategy not being fully implemented, contingent liabilities could not be properly estimated and accrued for.



#### **Public entity: South African Diamond Board (SADB)**

#### **Qualified audit opinion**

Matters reported for the first time

- Assets not included in the asset register.
- Assets in the asset register could not be physically verified.
- Incorrect classification of assets in the asset register.
- Assets were either not tagged or were incorrectly tagged.
- Assets that did not satisfy the definition of an asset were recorded as such.
- The useful life and residual values were not reviewed annually.

#### **Matters** emphasised

Matters reported for the first time

- o No policies and procedures in place for the following accounting cycles:
  - Local and international travel.
  - Fleet management.
  - Dealing with consultants.
- Incorrect calculation of provision for bad debts.
- No approved contract for IT consulting services.
- No human resource plan.
- No performance contract between the accounting officer and the executive authority.
- Inadequate strategic plan.
- No approved materiality and significance framework.
- Late submission of financial statements.
- The report of the accounting authority and performance information could not be submitted for auditing.
- Non-disclosure of the possible going-concern problem.

- No policies and procedures in place for the following:
  - Revenue and receipts.
  - Purchases and accounts payable.
  - Accounts receivable.
  - Investments.
  - Credit control policy.
  - Cash management.
- No supply chain management policy and procedures.
- No fraud prevention plan.
- Late submission of annual budget.



#### **Portfolio: Parliament**

	Er	ntities in poi	tfolio audit	ed by the Aud	ditor-Gene	ral		
		Audit opinion		R million				
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure			Total exp	enditure
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
Parliament		Qualified Emphasis of matter	Qualified Emphasis of matter	885,6	400,3	249,2	<i>7</i> 91,6	665,0

#### **Department: Parliament**

#### **Qualified audit opinion**

Matters reported for the first time

- Due to incomplete details in the asset register, assets amounting to R2,9 million could not be physically verified.
- Inconsistent application of policy relating to capitalisation of assets.
- Unreconciled difference between asset register and financial statements.

#### **Matters** emphasised

Matters reported for the first time

- Surplus funds amounting to R4,6 million were not surrendered as required.
- No performance evaluations due to non-compliance with the human resources procedure manual.
- Inadequate debt recovery policy relating to bad debt write-offs.
- No register of all applicable laws and regulations.
- Process flows and procedure manuals are inadequate or have not been compiled.
- No risk management policy.
- Due to lack of a performance review policy, an analysis and review of performance information did not take place frequently.
- Fraud prevention plan was not signed as acknowledged, committed and understood by staff.
- Actual performance achievements cannot be compared to the desired outcomes as objectives in the strategic plan do not link to the budget or to the annual report.
- The strategic plan does not include measurable objectives, expected outcomes, programme outputs, indicators or targets.

- The Financial Administration of Parliament and the Provincial Legislatures Bill, as the Treasury Regulations for Parliament, has still not been finalised.
- No supporting documentation was supplied for the debt owed by the South African Revenue Services relating to the 1997 tax reconciliation.



#### Portfolio: Office of the President

		Audit o	pinion			R million		
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Budgeted Assets Total expense expenditure		enditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
The Presidency		Emphasis of matter	Emphasis of matter	218,5	11,2	10,4	196,2	172,5
Government Communication and Information System		Emphasis of of matter	Clean report	249,1	12,8	5,7	244,4	207,0
Public entities								
Media Development and Diversity Agency		Clean report	Clean report		28,2	19,4	14,4	11,3
National Youth Commission		Emphasis of matter	Emphasis of matter		3,5	2,9	18 <i>,</i> 7	18,8
Other entities								
International Marketing Council		Clean report	Emphasis of matter		<i>7</i> ,1	2,7	72,6	67,7

#### **Department: Government Communication and Information System**

#### **Matters** emphasised

Matters reported for the first time

- o Weaknesses in the general control environment included the following:
  - Formal processes were not followed to ensure timely termination of user accounts and no procedures existed for the monitoring of powerful users.
  - Password change control and security events were not logged.

# **Public entity: National Youth Commission**

#### **Matters** emphasised

Matters reported for the first time

- Due to a lack of monitoring, the risk management strategy did not include a fraud prevention plan.
- No gudit committee
- Due to a lack of monitoring, the performance information was not submitted for auditing.



- No internal audit reports were issued during the year.
- o The procurement policy did not meet the following requirements:
  - Did not address the point allocation system for the evaluation of tenders and quotations.
  - The thresholds were inconsistent with those required.
  - The policy did not provide for the process to be followed with regard to the disposal and letting of assets and the regular assessment of supply chain management performance.

#### Portfolio: Minister of Provincial and Local Government

		Audit o	pinion			R million		
Entities in portfolio	Comments	2006 2005 Budgeted Assets expenditure			<b>sets</b>	Total expenditure		
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
Provincial and Local Government		Emphasis of matter	Emphasis of matter	15 960,4	82,0	79,6	15 993,4	13 164,3
Constitutional institutions								
Commission for the Promotion and Protection of the Rights of Cultural, Religious and Linguistic Communities		Emphasis of matter	Emphasis of matter		5,2	4,3	11,4	12,5
Municipal Demarcation Board		Emphasis of matter	Qualified Emphasis of matter		9,9	7,0	22,4	28,6
Public entities								
Municipal Infrastructure Investment Unit	Note 1	Emphasis of matter	Emphasis of matter		7,7	6,1	10,1	20,4
South African Local Government Association	Note 2	Disclaimer Emphasis of matter	Emphasis of matter		42,2	14,9	105,0	75,7

Note 1: In terms of cabinet approval the entity will cease to exist on 31 March 2006. The closure of the entity will be finalised by 31 August 2006.

Note 2: Year-end 30 June 2005

#### **Department: Provincial and Local Government**

#### **Matters** emphasised



- The report on the performance against predetermined objectives was received late and was not audited.
- Weaknesses in the general control environments included:
  - Non-compliance with the Minimum Information Security Standards. No information security officer had been appointed to oversee information security.
  - Inadequate intruder detection settings and password controls.

Matters reported in current and previous year(s)

- o Weaknesses in the general control environments included the following:
  - No authorised and tested disaster recovery and business continuity plan.
  - Inadequate user account management procedures.

# Constitutional institution: Commission for the Promotion and Protection of the Rights of Cultural, Religious and Linguistic Communities

#### **Matters** emphasised

- o Due to the lack of adequately developed systems and procedures, non-compliance with laws and regulations included:
  - No fraud prevention plan.
  - No risk assessment strategy.
  - No internal audit charter.
  - Goods amounting to R1,1 million were procured without following adequate tender procedures.
  - Due to non-compliance with the procurement policies and procedures, quotations were not obtained.
  - No performance contract for the chief executive officer.
  - No delegations of authority.
  - No declarations of business interest for senior officials.
- Vacancy rate of 42% may affect service delivery and proper functioning of the internal control
  environment. This was due to the organisational structure not being approved and roles and
  responsibilities for appointed staff not being defined.
- No performance contract for employees and no performance management systems to measure performance of the employees.
- Most policies and procedures were only approved in December 2005.
- Lack of segregation of duties in the finance department due to vacancies.
- Journals were not appropriately authorised and checked before processing.
- No creditor reconciliations were performed.
- No segregation of duties between the preparation, review, approval and payment of payroll.
- Incomplete personnel files.
- Leave was not approved timeously.



- Incorrect calculation of leave provision; consequently the provision may be understated.
- No approved depreciation policy.
- Various source documents could not be presented for auditing.
- Information on the performance against predetermined objectives was not submitted for auditing.
- o Weaknesses in the general control environments included:
  - Lack of segregation of duties.
  - Lack of approved and implemented backup policy.
  - Lack of approved and implemented disaster recovery plan.
  - Lack of approved and implemented IT policy.

Matter reported in current and previous year(s)

• Conditions of appointment and the role and responsibilities of commissioners were not defined.

#### **Constitutional institution: Municipal Demarcation Board**

#### **Matters** emphasised

Matters reported for the first time

- Irregular expenditure due to inadequate procurement policy and supply chain management practice.
- Irregular expenditure due to entering into finance lease transaction.
- Internal audit did not comply with the standards set by the Institute of Internal Auditors.
- Information system weaknesses relating to password controls.

#### **Public entity: Municipal Infrastructure Investment Unit**

#### **Matters emphasised**

Matter reported for the first time

No approval received from National Treasury to retain surplus funds.

Matter reported in current and previous year(s)

The materiality and significance framework was only developed and approved after the entity ceased to
exist.

#### **Public entity: South African Local Government Association (SALGA)**

#### Disclaimer of audit opinion



- No effective system of internal control for the recording of revenue and expenditure, assets and liabilities
- Inadequate controls over calculation, invoicing and accounting for levy revenue and the collection of debtors.
- No disclosure of revenue and corresponding debtors amounting to R74 million in the financial statements due to the metro's debt being accounted for on a cash basis.
- No reliable reconciliation of the levies levied by the head and regional offices for debtors outstanding at year-end. Related provision for bad debts could also not be confirmed.
- Debtors with credit balances are included in the debtor balance.
- Debts owed by a donor could not be confirmed.
- Supporting documents for expenditure could not be provided.
- Orders were not authorised as required by the internal policy.
- Supporting documents were not cancelled as paid after payments were made.
- Prescribed procurement procedures were not followed, resulting in irregular expenditure.
- Bank accounts at head office and in the Limpopo region did not reconcile at year-end.
- Three bank accounts were not accounted for in the financial statements, including the movements on these accounts.
- The cash book was compiled from bank statements and not from source documents.
- Inaccurate reconciliation of the main bank account.
- Creditors amounting to R1,0 million and amounts owed to the regional offices amounting to R0,6 million could not be verified.
- Due to inadequate creditor reconciliations, creditors included debit balances.
- Establishment levies amounting to R1,2 million were not accounted for as revenue.
- Journal entries could not be substantiated.
- Not all potential debt to be recovered was accounted for.
- Not all fruitless and wasteful expenditure has been disclosed.
- No approval to retain the surplus funds had been requested from National Treasury.
- No reconciliation of leave entitlement was performed, with the result that leave entitlement could not be verified
- Opening balances for property, plant and equipment did not agree with the closing balances from the previous year.
- Monthly reconciliations were not done between the fixed asset register and the general ledger.
- SALGA's assets were not revaluated as required by the accounting policy.
- Assets have not been capitalised and depreciated as required.
- The depreciation rates used were inconsistent.
- Assets and liabilities and the financial results of the North West have been included in the combined financial statements without a signed agreement.
- Prior year errors could not be verified.
- Advances to and from SALGA national and provincial offices were not cancelled out.
- No disclosure about SALGA taking over the provincial associations, and the dates on which this took place.
- Comparative audited figures have been adjusted for the take-over of the provincial associations.
- Inadequate disclosure of accounting policy for plant, property and equipment.
- No detailed disclosure in terms of cost or fair value, as required.
- Inadequate disclosure in the notes of prior year's adjustment relating to funds and reserves.
- No disclosure is made under long-term liabilities in the financial statements.
- Contingent liabilities amounting to R2,6 million were not disclosed in the financial statements.



- No application to SARS for income tax exemption. Potential tax to be paid is uncertain.
- Not all documentation, including minutes of meetings and variance explanations, was submitted as requested.

#### **Matters** emphasised

#### Matters reported for the first time

- A building was purchased without the necessary approval and the transaction was subsequently cancelled
- Annual report does not contain information on the performance against predetermined objectives.
- Bank overdraft in the Limpopo province without approval of the minister.
- No progress reports were submitted by internal audit to the audit committee.
- Surplus funds have not been invested at the Corporation for Public Deposits, as required.
- No approval for or evidence that National Treasury was notified about the opening of bank accounts.
- Inadequate cash management policy.
- The strategic plan did not meet requirements.
- Internal audit was not adequately staffed and only three audits were performed.
- No approved methodology as per standards set by the Institute of Internal Auditors.
- Contingent liability of R148,4 million.
- Application for membership was not lodged in writing with the chairperson of the national executive committee.
- Members whose membership fees were outstanding for longer than two months were not suspended.
- Financial statements were resubmitted for auditing on 15 November 2005.

#### Matters reported in current and previous year(s)

- No three-year strategic plan and detailed annual plan for internal audit.
- No materiality and significance framework has been developed.
- No approved risk management strategy and fraud prevention plan.
- No quarterly report to the executive authority on the extent of compliance with the PFMA.
- Financial year-end was not changed to March as required.

#### **Portfolio: Minister of Public Enterprises**

		Audit o	pinion					
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Ass	ets	Total exp	enditure
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previou year)
Department								
Public Enterprises		Clean report	Clean report	2 092,7	19 141,5	17 141,3	2 095,8	75,7



		Audit o	pinion			R million			
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Ass	ets	Total exp	enditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)	
Public entities									
Alexkor Limited		Information not available	Emphasis of matter		-	179,1	-	233,0	
Aventura	Note 1	Audit not finalised	Audit not finalised		-	-	-	-	
Denel		Information not available	Clean report		-	4 092,0	-	4 737,2	
Eskom		Clean report	Clean report		128 152,0	109 205,0	40 006,0	45 150.0	
SA Forestry Company Limited		Emphasis of matter	Emphasis of matter		1 656,1	1 506,6	349,8	666,8	
Transnet Limited		Emphasis of matter	Emphasis of matter		77 333,0	77 051,0	18 006,0	20 260,0	

Note 1: Aventura Limited was sold in June 2003 and since then has been a non-trading entity. The audits for the 2003-04 and 2004-05 years have not yet been finalised.

# Portfolio: Minister of Public Service and Administration

		Audit o	pinion			R million		
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure		ets	Total expenditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previou year)  128,8  71,3  36,6
Department								
Public Service and Administration		Emphasis of matter	Emphasis of matter	187,3	5,0	15,8	212,7	128,8
Public Service Commission		Clean report	Emphasis of matter	86,1	1,3	1,7	85,2	71,3
South African Management Development Institute		Emphasis of matter	Emphasis of matter	57,0	5,0	10,7	60,0	36,6
Public entities								
State Information Technology Agency		Emphasis of matter	Emphasis of matter		2 226,9	1 924,1	2 870,9	2 551,2
Other entity								
South African Management Development Institute Trading Entity		Emphasis of matter	Emphasis of matter		45,9	29,0	43,3	30,4



#### **Department: Public Service and Administration**

#### **Matters** emphasised

Matters reported for the first time

- o Weaknesses in internal control included the following:
  - Invoices not paid within the prescribed period of 30 days.
  - No procedures to ensure the accuracy and completeness of commitments.
  - Inadequate maintenance of asset register.
  - No asset register for intangible assets.
- Due to an inadequate management review and monitoring framework, irregular expenditure amounting to R1,3 million was not reported as required.
- Due to an inadequate management review and monitoring framework, members of the tender evaluation committee did not declare possible conflict of interest.
- Performance information and supporting documentation was submitted late for auditing.

#### **Department: South African Management Development Institute**

#### **Matters** emphasised

Matters reported in current and previous year(s)

- o Due to a lack of fully implemented and effective policies and procedures, weaknesses included the following:
  - Insufficient controls over the internal movement of assets and the timely updating of the asset register.
  - Fixed asset losses not reported and followed up timeously.

#### Public entity: State Information Technology Agency (SITA)

## **Matters emphasised**

- SITA has recorded properties even though the transfer had not been finalised in the accounting records and fixed asset register.
- o Internal control weaknesses were identified in:
  - Project management.
  - Infrastructure spend.
  - Receivable management.
- Performance information was submitted late and in a draft format for auditing.



- o Weaknesses in the general controls included the following:
  - Inadequate physical and logical access controls.
  - A lack of change control procedures or logs to manage and monitor changes made to the system.
  - User access rights and segregation of duties were not reviewed by management.
  - No reconciliation of accounts payable and inventory during data migration.
- o Weaknesses in the application controls included the following:
  - Payments could be made to inactive accounts.
  - Duplicate employee records could be created.
  - Inadequate configuration of audit trail.
  - Inadequate segregation of duties.

Matters reported in current and previous year(s)

- o Internal control weaknesses were identified in:
  - Information system.
  - Payroll.
  - Fixed assets.
  - Accruals.
  - Non-compliance with procurement policies and procedures.
  - Service level agreements not concluded timeously.

# Other entity: South African Management Development Institute Trading Entity Matters emphasised

Matters reported for the first time

 Due to a lack of proper systems and audit trails with regard to registers and reconciliations, completeness of revenue and receivables could not be verified.

#### **Portfolio: Minister of Public Works**

		Audit o	pinion	_		R million		
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Ass	ets	Total exp	enditure
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
Public Works		Emphasis of matter	Emphasis of matter	5 644,2	811,8	932,1	5 634,9	5 305,3
Public entities								
Construction Industry Development Board (CIDB)		Clean report	Clean report		4,8	9,9	39,6	26,2
Council for the Building Environment (CBE)		Emphasis of	Emphasis of matter		22,9	3,7	5,2	2,0
Independent Development Trust		Emphasis of matter	Emphasis of matter		1 594,5	1 615,7	154,1	122,5



#### **Department: Public Works**

#### **Matters** emphasised

Matters reported for the first time

- Significant adjustments were effected to the financial statements after submission.
- Performance information was submitted late and in a draft format for audit.

Matters reported in current and previous year(s)

- o Weaknesses regarding rental debtors:
  - Inadequate monitoring of rental debtors.
  - Debtors included liquidated or deceased debtors, debtors whose contracts had been terminated and debtors with no rental contracts.
  - Inadequate recovery of rental debtors, resulting in long-outstanding debts and material debt writeoffs.
- Intergovernmental balances were not confirmed.
- Weaknesses in the Property Management Information System (PMIS)
  - Users had access to functions that were not defined in their system roles.
  - User IDs of both the capturer and the authoriser in respect of the supplier maintenance and invoices were not reflected in the audit trail.
  - Audit trails were not regularly reviewed by management.
  - Certain validation tests have not been established to ensure that a supplier could only be created
  - Supplier registration data not always correctly captured on the system.
  - No evidence of any reviews performed to verify the accuracy of the PMIS supplier information captured.

#### Public entity: Council for the Building Environment (CBE)

#### **Matters** emphasised

- Significant adjustments were effected to the financial statements after submission.
- Information on the performance against predetermined objectives was not submitted for audit.
- The strategic plan was not submitted to the executive authority within six months.
- The strategic plan did not cover a three-year period as required.
- The accounting authority's report was not submitted for auditing with the financial statements.
- The annual report was not submitted for auditing as required.
- Fruitless and wasteful and irregular expenditure was disclosed in the financial statements.



- o No documented and approved policies and procedures relating to:
  - Investments
  - Asset management
  - Revenue and receivables (income management)
  - Budget process
  - Journals
- Journals were raised and approved by the same person.

Matter reported in current and previous year(s)

• A chief financial officer was not appointed as required.

#### **Public entity: Independent Development Trust**

#### **Matters** emphasised

Matters reported for the first time

- No documented policies and procedures regarding:
  - Accounts payable.
  - Payments, resulting in payments made without authorisation.
  - Cash book processing.
  - Budgeting process.
  - Journals, resulting in unauthorised and invalid journals passed after year-end.
  - Investment recording process.
  - Credit control with regard to accounts receivable and debtor write-off policy.
  - Strategic planning and monitoring of performance.
- Monthly reconciliations were inadequate and not done timeously.
- Significant adjustments were effected to the financial statements after submission.

- Incomplete and inadequate reconciliations between available funds and funds spent on programmes.
- Programme expenditure was paid without corresponding transfers from the programme call account.
- Due to lack of an interface between the general ledger and the cash management system, payments can be made without an invoice.



# **Portfolio: Minister of Safety and Security**

	Er	ntities in po	rtfolio audit	ed by the Au	ditor-Gener	ral		
		Audit o	pinion			R million		
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Assets		Total expenditure	
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
Safety and Security		Emphasis of matter	Emphasis of matter	28 480,5	209,6	189,4	28 480,5	24 572,9
Independent Complaints Directorate		Disclaimerr Emphasis of matter	Emphasis of matter	49,5	1,8	1,3	49,2	42,1

#### **Department: Safety and Security**

#### **Matters** emphasised

- o The phased-in approach for the implementation of supply chain management has the following shortcomings:
  - Old State Tender Board policies are still being used.
  - New delegations of authority to the provinces have not been finalised.
  - Prescripts have not been fully implemented at provincial level, which resulted in suppliers' performance not being regularly evaluated.
- Control over room inventory and area commissioners
  - Room inventory registers were not properly maintained.
  - Handing-over certificates were not completed when a change in command occurred.
  - Lack of segregation of duties regarding the custody and recording of assets at a police station level.
- o Performance audit: Utilisation of resources
  - Due to inadequate monitoring, the status of cases on the Case Administration System (CAS) was not always updated accurately and timeously to reflect cases that had been finalised or withdrawn.
  - State Information Technology Agency (SITA) was approximately 16 months behind schedule in developing a new system to be used for evaluating DNA evidence.
  - Laboratory Information Management System earmarked for implementation in 2004 has not been implemented as the feasibility of the project is being reviewed.



- Lack of execution of planned maintenance by the Department of Public Works resulted in the carrying over of backlogs from prior financial year.
- o Investigation at building service division
  - Inadequate maintenance of the supplier list or database.
  - Lack of quotations from potential suppliers.
  - Lack of period contracts where materials were acquired on a continuous basis.
  - Formal tender process was not followed.
  - Inadequate controls over the recording and maintenance of stock at the building store.
- o Information systems audit
  - Documented and approved disaster recovery plan was inadequate as it did not include a network recovery plan.
  - A comprehensive disaster recovery test was not performed
  - Inadequate segregation of duties as the Provisioning Administration System controllers were responsible for the administration of access to the system and performed the functions of ordinary users.

- o Inventory stores
  - Stock differences amounting to R27,1 million between actual stock and the Provisioning Accounting System (PAS).
  - Excess inventories amounting to R114,5 million were reflected on the PAS as the needs analysis
    was not based on accurate estimates.
  - Stock disposals amounting to R170,1 million were awaiting authorisation on PAS at year-end.
- o As a result of a lack of monitoring and non-compliance with policies, procedures and standing instructions in respect of vehicle fleet management and firearm control, the following were noted:
  - Due to inadequate monitoring, the use of and control over vehicles after normal working hours resulted in vehicles not being available to respond to emergencies.
  - Firearm control registers were not properly maintained and weapon inspections were not performed twice a year.
  - Departmental statistics revealed that 2 297 (735 for 2004-05) firearms were either lost or had been stolen from personnel.
- o Performance audit: Utilisation of resources
  - The lack of trained staff and a properly constituted management information system resulted in inefficient management of and control over the progress of investigations and appropriate docket allocation to investigating officers.



#### **Department: Independent Complaints Directorate**

#### Disclaimer of audit opinion

Matters reported in current and previous year(s)

- Suspense accounts not cleared
  - Due to the lack of management monitoring and review it was found that the disallowance miscellaneous clearing account was not cleared at year-end and that the balance amounted to R1 163 million. Related transactions could not be verified.
  - An amount of R0,8 million included in the bank balance could not be verified and the contra account was included in the disallowance miscellaneous clearing account.
  - Accounts payable and receivable are affected by transactions in the disallowance miscellaneous clearing account as receivable are disclosed although it has been received.
- o Due to the lack of independent management review and monitoring of staff debtors, weaknesses included the following:
  - Debtors raised without sufficient supporting documentation.
  - Inadequate documentation to support RO,2 million disclosed as debt to be recovered from pension funds.
  - Some staff debtors showed no movement since October 2005.
  - Differences between the debtor list and the financial statements.
  - Delegations in use were outdated. Transactions amounting to R2,8 million were not appropriately authorised.

#### **Matters** emphasised

- Incorrect disclosure of receivables
  - Management did not independently review and confirm the correctness and completeness of the debtors as disclosed in annexure 6.
  - An amount of RO,2 million was paid in advance and not recovered from the Department of Public Works, and was not disclosed as a receivable.
  - Interdepartmental receivables could not be confirmed by the owing departments.
- o Information systems audit weaknesses included
  - Inadequate segregation of duties of system administrators, who could also perform the functions of ordinary users.
  - Inadequate authorisation of new users.
- o Non-compliance with laws and regulations



- Internal audit section was not functioning for the first five months of the financial year.
- The audit committee approved the internal audit plan and charter only in February 2006.
- Risk assessment was not completed for the year under review.
- Risk management committee did not monitor the implementation of the risk assessment and fraud prevention plan.
- Quarterly reports were not prepared and issued.
- Due to a lack of management monitoring and review, the human resource plan was in draft and did not meet the minimum requirements.

#### Matters reported in current and previous year(s)

- Due to a lack of independent management review and monitoring, the controls over leave were insufficient:
  - Leave was taken in excess of leave entitlement.
  - Leave utilised was not deducted from leave credits.
  - Leave was taken before it was approved.
  - Leave gratuity was paid out without proper supporting documentation.
- o Non-compliance with laws and regulations
  - Lack of an approved supply chain management policy.

# Portfolio: Minister of Science and Technology

	Ei	ntities in por	tfolio audite	ed by the Au	ditor-Gene	ral		
		Audit o	pinion			R million		
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Ass	ets	Total exp	enditure
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
Science and Technology		Emphasis of matter	Emphasis of matter	2 041,9	6,3	0,8	2 038,8	1 287,0
Public entities								
Africa Institute of South Africa, Pretoria		Qualified Emphasis of matter	Emphasis of matter		13,3	12,9	22,2	20,9
Council for Scientific and Industrial Research (CSIR)		Clean Report	Clean report		818,8	771,7	1 064,7	997,4
Human Sciences Research Council (HSRC)		Clean report	Emphasis of matter		121,0	115,1	215,5	232,6
National Research Foundation		Emphasis of matter	Qualified Emphasis of matter		1 312,1	1 381,3	1 048,1	918,8



		Audit o		dited by the Auditor-General R million				
Entities in portfolio	Comments	2006 (current	2005 (previous	Budgeted expenditure	Ass	ets	Total exp	enditure
		year)	year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Public entities								
Godisa Trust		Clean report	Clean report		13,0	26,9	57,5	52,8

#### **Department: Science and Technology**

#### **Matters** emphasised

Matters reported for the first time

- Due to a system failure, the fixed asset register was lost and no backup was maintained.
- Missing asset numbers in the sequential number order of the fixed asset register.
- Information on the performance against predetermined objectives was not submitted on time for auditing purposes.

#### Public entity: Africa Institute of South Africa, Pretoria

#### **Qualified audit opinion**

Matters reported for the first time

• Due to lack of a policy framework, finance leases were not disclosed as required.

#### **Matters** emphasised

- Material adjustments were made to the financial statements after submission for auditing.
- No internal audit function and no internal audit work were performed.
- No regular risk assessments.
- No fraud prevention plan.
- o Due to inadequate policies and procedures, weaknesses included the following:
  - Property, plant and equipment not depreciated to residual value.
  - No disclosure on related parties.
  - Inadequate processes to finalise performance information.



#### **Public entity: National Research Foundation**

#### **Matters** emphasised

Matters reported for the first time

Post-retirement healthcare liability is not matched with the required funds.

# **Portfolio: Minister of Social Development**

		Audit o	pinion	R million						
Entities in portfolio	Comments	2006 (current year)	2005 (previous year)	Budgeted expenditure 2006 (current year)	Assets		Total expenditure			
					2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)		
Department										
Social Development		Emphasis of matter	Emphasis of matter	56 640,0	1 880,4	158,0	55 600,4	4 522,5		
Public entities										
National Development Agency		Qualified Emphasis of matter	Emphasis of matter		267,2	262,0	124,1	156,2		
Other entities										
Disaster Relief Fund		Clean report	Clean report		38,5	47,1	49,8	51,0		
High School Vorentoe Disaster Fund		Clean report	Clean report		0,1	0,2	0,02	0,013		
Refugee Relief Fund		Clean report	Clean report		0,5	0,5	0,02	0,008		
Social Relief Fund		Clean report	Clean report		15,7	14,7	0,02	0,008		
State President Fund		Clean report	Clean report		16,5	15,7	0,2	0,017		

# **Department: Social Development**

#### **Matters** emphasised

- Lack of controls for the safekeeping of financial records.
- o Weaknesses in the general controls of the Social Pensions System included the following:
  - No segregation of duties for the mainframe security system administration.
  - Segregation of duties was not maintained between the mainframe security system administration and the application security functions.
  - Inadequate logical security and access controls.
  - Possibility of making unauthorised changes to production data.



#### Matters reported in current and previous year(s)

- Underspending of conditional grants received by provinces.
- Lack of policy and procedure framework for financial awards to non-profit organisations.
- o Weaknesses in the general controls of the Social Pensions System included the following:
  - No formally documented and approved program-change control standards and procedures.
  - No user account management procedures.
  - No independent monitoring of the mainframe security.
  - No formal disaster recovery plan.

#### **Public entity: National Development Agency**

#### **Qualified audit opinion**

Matters reported for the first time

- Misappropriation of funds affecting bank and cash.
- Weaknesses in controls over poverty eradication and projects included the following:
  - No contracts for projects amounting to R2,6 million.
  - Contract was not signed by both parties.
  - Inadequate filing / project management system to ensure safekeeping of project documentation.
  - Amounts written back did not agree with amounts approved for the projects.
  - Projects did not show financial movement.
  - Existence of projects amounting to R7,2 million could not be verified.
  - No confirmation letters for projects amounting to R3,8 million.
  - No proof of payment for projects amounting to R1,7 million.
  - No independent reconciliation of payments to project bank statements.
- Due to incorrect take-on balances for a new system, there are differences amounting to R20,1 million between the project listing and the general ledger. The amount is included in other income.
- Write-backs of trade creditors amounting to R1,4 million could not be verified.

#### **Matters** emphasised

Matters reported for the first time

Lack of policy to ensure that special conditions on projects are met before payment.



# **Portfolio: Minister of Sport and Recreation**

		Audit o	pinion	R million						
Entities in portfolio	Comments	2006 (current year)	2005 (previous year)	Budgeted expenditure  2006 (current year)	Assets		Total expenditure			
					2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)		
Department										
Sport and Recreation South Africa		Emphasis of matter	Emphasis of matter	457,8	30,7	12,7	435,7	281,5		
Public entities										
Boxing South Africa		Audit not finalised	Qualified Emphasis of matter		-	4,3	-	6,4		
South African Institute for Drug-free Sport		Emphasis of matter	Clean report		2,3	3,0	6,6	5,2		
South African Sport Commission	Note 1	Emphasis of matter	Emphasis of matter		9,6	11,3	8,0	33,3		
Other entity										
Mali Trust	Note 2		Audit not finalised							

- Note 1: Information included in financial statements for four months as the Commission was closed by Parliament on 31 July 2005.
- Note 2: The trust was established to assist the Mali government with the 23rd Africa Cup of Nations soccer tournament that took place during 2002. The trust was dissolved and a draft audit report and final management letter were completed and discussed with the Head of the Department of Sports and Recreation South Africa.

# **Department: Sport and Recreation South Africa**

#### **Matters** emphasised

- High level of vacancies resulted in a lack of monitoring at all levels.
- o Transfers and subsidies
  - Information from the monthly reports submitted by municipalities did not agree to the report submitted by the Department to National Treasury.
  - Monthly reports were not submitted to National Treasury timeously.
  - Insufficient visitations to hubs (areas or focal points).
- o Due to non-functioning audit committee:
- The audit committee charter was not reviewed.



- No quarterly reports by internal audit to the audit committee, as required.
- o Weaknesses in internal controls included the following:
  - Annual confirmation of state guarantees, as well as possible guarantees transferred from the former SASC, was not performed.
  - Payments were not always supported by an original or certified invoice.
  - Lack of control over receivables.
  - Insufficient monitoring of projects relating to household and non-profit organisations that receive transfer payments.
  - No control system to ensure completeness of pre-payments.
  - Insufficient control over the recording and monitoring of losses.
  - Insufficient control over gifts.
  - Inadequate system to ensure the accurate and complete disclosure of accruals and commitments.
  - Lack of control over cellphone operating lease contracts.
- Supply chain management and control over assets:
  - Inadequate register or listing of all tenders opened.
  - No declaration of possible conflict of interest as required.
  - Inconsistencies in the calculation of asset cost price and disclosure.
  - None of the assets identified for disposal was disposed of.
  - Unresolved differences with regard to asset counts.
- o Lack of policies and procedures relating to monitoring of the following:
  - Inventory and assets.
  - Risks identified and fraud prevention plan.
  - Provision for irrecoverable debt.
- The minister made use of three vehicles instead of two, as required.
- o Performance information:
  - No clear link between the measurable objectives and indicators per programme as per strategic plan and budget.
  - Progress report on performance for the fourth quarter was not submitted as required.

#### **Public entity: South African Institute for Drug-free Sport**

#### **Matters** emphasised

- o The corporate plan did not include the following:
  - Risk management plan.
  - Fraud prevention plan.
  - Materiality/significant framework.
- No risk management strategy.



# Portfolio: Minister of Trade and Industry

		Audit o		ted by the Auditor-General  R million						
Entities in	Comments	2006	2005	Budgeted	Ass		Total exp	enditure		
portfolio	Commicinis	(current	(previous	expenditure		CIS	ioidi exp	Chanore		
pornone		year)	year)	2006	2006	2005	2006	2005		
		yeur)	yeur	(current	(current year)	(previous year)	(current year)	(previous		
				year)				year)		
Department										
Trade and Industry	Note 1	Emphasis of	Emphasis of	3 907,4	3 213,1	2 410,9	3 623,8	3 594,9		
		matter	matter							
Public entities										
Competition Commission		Clean report	Clean report		52,5	49,1	62,2	66,6		
Competition Tribunal		Clean report	Clean report		10,2	6,8	10,6	9,0		
International Trade		Clean report	Emphasis of		15,5	12,3	44,1	37,1		
Administration			matter							
Commission of South										
Africa (ITAC)										
National Gambling Board		Emphasis of	Clean report		6,1	11,6	19,4	12,3		
of South Africa		matter								
National Lotteries Board		Emphasis of matter	Emphasis of matter		155,8	138,6	20,8	17,0		
Small Enterprise	Note 2	Audit not			_	-	_	-		
Development Agency		finalised								
South African Bureau of		Emphasis of	Clean report		412,4	375,2	454,7	414,0		
Standards (SABS)		matter								
Other entities										
Companies and		Disclaimer	Emphasis of		128,4	38,7	125,3	122,3		
Intellectual Property		Emphasis	matter							
Registration Office (CIPRO)		of matter								
National Lottery		Emphasis of	Emphasis of		3 609,8	3 113,2	1 199,1	1 180,6		
Distribution Trust Fund		matter .	matter .							
National Supplies	Note 3	Emphasis of	Emphasis of		0,006	0,006	0,001	0,001		
Procurement Fund		matter	matter							

	Enti	ties in portfo	olio not aud	lited by the A	uditor-Ger	eral			
		Audit o	pinion	R million					
Entities in portfolio	Comments		2005 (previous year)	Budgeted expenditure 2006 (current year)	Assets		Total expenditure		
					2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)	
<b>Public entities</b>									
Estate Agency Affairs Board		Information not available	Information not available						
Export Credit Insurance Corporation of South Africa Limited		Clean report	Clean report		2 413,1	2 180,5	13,7	98,6	



		Audit o	pinion			R million		
Entities in portfolio	Comments	2006 (current year)	2005 (previous year)	Budgeted expenditure	Assets		Total expenditure	
				2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Public entities								
Industrial Development Corporation of South Africa Limited		Information not available	Clean report		-	36,6	-	2,8
Khula Enterprise Finance Limited		Information not available	Clean report		-	1 087,8	-	107,7
National Coordination Office of the Manufacturing Advisory Centre	Note 4	Information not available	Emphasis of matter		-	40,0	-	102,0
National Empowerment Fund		Information not available	Emphasis of matter		-	1 272,4	-	26,3
South African Excellence Foundation		Information not available	Information not available		-	-	-	-
South African National Accreditation System		Emphasis of matter	Clean report		13,5	12,7	23,0	19,0
South African Quality Institute (SAQI)		Clean report	Emphasis of matter		0,5	0,4	3,4	5,5
Trade and Investment South Africa	Note 5	Information not available	Clean report		-	7,9	-	13,0

- Note 1: The emphasis of matter paragraph for 2005-06 is an information paragraph in the public interest
- Note 2: The Small Enterprise Development Agency (SEDA) was established on 1 January 2005 and has received dispensation from Treasury to prepare its first financial statements as from the period 1 January 2005 to 31 March 2006.
- Note 3: The Minister has approved the liquidation of the Fund pending legislation to be drafted to repeal the enabling act. The fund is currently dormant.
- Note 4: The National Coordination Office of the Manufacturing Advisory Centre (NAMAC) was incorporated in the Small Enterprise Development Agency on 1 April 2005.
- Note 5: Functions were transferred to the department. Has not yet been deregistered as a section 21 company.

# Public entity: National Gambling Board of South Africa

#### **Matters** emphasised

Matter reported for the first time

 Going-concern status of the Board is in doubt due to uncertainty whether adequate funding would be available in the 2006-07 financial year.



#### **Public entity: National Lotteries Board**

#### **Matters** emphasised

Matter reported in current and previous year(s)

No effective internal audit function.

#### Public entity: South African Bureau of Standards (SABS)

#### **Matters** emphasised

Matters reported for the first time

- Due to insufficient skills and capacity to compile and review financial statements, material adjustments were made after submission.
- o Weaknesses in general controls included:
  - Inadequate password controls.
  - Inadequate user account management procedures.
  - Activities related to information security were not monitored.

#### Other entity: Companies and Intellectual Property Registration Office (CIPRO)

#### Disclaimer of audit opinion

Matters reported for the first time

- General weakness in internal controls mainly due to vacancies, rate of staff turnover and various acting
  positions at senior management level and within the finance department.
- No approved staff establishment.
- Policies and procedures are non-existent, are not strictly followed and enforced, or have not been regularly updated.
- Budget, strategic and business plans were not approved timeously.
- Lack of proper financial and performance management systems.
- Obsolete stock and absence of physical assets recorded in the asset register are not timeously identified and addressed.
- Receivables include irrecoverable amounts relating to staff telephone expenses.
- System weakness resulted in customers not being billed or not billed on time.
- Customers did not pay deposit to transact with CIPRO and corresponding debtors were not raised.

- o Non-compliance with the procurement procedure manual and policy document resulted in the following:
  - Inadequate supporting documentation and procurement procedures as CIPRO was obligated to pay for expenditure where delegations were bypassed.
  - Fruitless expenditure due to payments made to service provider without agreed milestones being met.



- Payments were made to equipment leasing company for services not rendered. The company was
  paid in full on termination of the contract, as if the contract had run for the full duration.
- No action has been taken with regard to irregular, fruitless and wasteful expenditure, as required.

#### **Matters** emphasised

Matters reported for the first time

- Due to instability at senior management level and vacancies, the internal audit and audit committee components were not fully functional.
- No approval for and disclosure of sponsorships received.
- Significant adjustments were made to the financial statements after submission for auditing.
- A supply chain management system was not implemented and a departmental tender committee was not established.
- No preferential point system was implemented and taken into account when evaluating tenders for contracts.
- Board members of the previous management board had interests in businesses that were contracted for services but no declaration of interest documents were signed.
- o Weaknesses in general controls included the following:
  - Disaster recovery plan has not been formally approved and established.
  - User account management procedures were not adhered to and did not address certain critical aspects.
  - Change control committee has not been established; the approved change control procedures
    were not adhered to, and programmers still had access to the production environment.
  - Inadequate physical access and environmental controls.
  - Backup procedures, as well as testing and restoration procedures, were inadequate. Backup
    reports were not reviewed by management and a service level agreement had not been
    concluded for the offsite storage of backups.
  - Various logical security setting weaknesses were identified on the server.
  - Due to a lack of policies and procedures, no monitoring and control of activities and performance of consultants.
  - No contract or service level agreements between CIPRO and certain suppliers.
  - Inadequate segregation of duties for critical information technology functions.

Matters reported in current and previous year(s)

Non-compliance with the internal procurement procedures and policy and other procurement prescripts.

#### Other entity: National Lottery Distribution Trust Fund

#### **Matters** emphasised

Matters reported for the first time

No prescribed governance structures and oversight mechanisms for the distributing agencies.

Matters reported in current and previous year(s)

No effective internal audit function.



# **Portfolio: Minister of Transport**

		Audit o	pinion	R million						
Entities in portfolio	Comments	2006 (current year)	2005 (previous	Budgeted expenditure	Assets		Total expenditure			
			year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)		
Department										
Transport		Qualified Emphasis of matter	Qualified Emphasis of matter	10 29,7	6 426,4	6 221,6	10 398,5	6 669,4		
Public entities										
Cross-border Road Transport Agency		Adverse Emphasis of matter	Emphasis of matter		4,2	7,0	34,7	32,1		
Railway Safety Regulator		Emphasis of matter	Emphasis of matter		15,0	16,3	22,0	7,3		
Road Accident Fund		Emphasis of matter	Emphasis of matter		4 357,4	1 707,6	6 642,8	5 923,2		
Road Traffic Management Corporation		Qualified Emphasis of matter	Adverse Emphasis of matter		40,3	7,4	35,3	0,6		
South African Maritime Safety Authority		Emphasis of matter	Emphasis of matter		94,6	85,6	54,5	41,1		
South African National Roads Agency		Emphasis of matter	Emphasis of matter		8 999,8	9 076,1	2 034,7	1 208,5		
South African Rail Commuter Corporation Limited		Audit not finalised	Adverse Emphasis of matter		-	7 350,4	-	2 439,5		
Urban Transport Fund		Audit not finalised	Emphasis of matter		-	71,0	-	17,1		

	Enti	ties in portfo	olio not aud	lited by the A	uditor-Gen	neral				
		Audit o	pinion	R million						
Entities in portfolio	Comments	2006 (current year)	2005 (previous year)	Budgeted expenditure 2006 (current year)	Assets		Total expenditure			
					2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)		
Public entities										
Air Traffic and Navigation Services Company		Information not available	Clean report		-	718,0	-	386,1		
Airports Company South Africa Limited		Clean report	Clean report		9 892,0	7717,9	1 206,0	1 189,4		
South African Civil Aviation Authority		Information not available	Emphasis of matter		-	121,6	-	112,3		
Other entities										
Air Services Licensing Council		Information not available	Information not available		-	-	-	-		



#### **Department: Transport**

#### **Qualified audit opinion**

Matter reported in current and previous year(s)

 Uncertainty regarding the proper accounting treatment of the contract for the production of the credit card-format driving licences.

#### **Matters** emphasised

Matters reported for the first time

- No disciplinary steps or criminal proceedings were taken to resolve unauthorised expenditure.
- Some performance information was not received timeously.
- Internal control procedures and policies were not always complied with.
- No signed employee contract for the director-general.
- Contracts were not managed properly, resulting in irregular and fruitless and wasteful expenditure.
- General control weaknesses surrounding information technology.

Matters reported in current and previous year(s)

- Due to inadequate record keeping and control over the receipt of driver's licence registration fees, the completeness of the income could not be determined.
- Driver's licences were issued contrary to laws and regulations and should be cancelled.
- Fruitless and wasteful expenditure due to interest and penalties charged.
- Irregular expenditure as a result of non-compliance with certain procurement and other regulations.

#### **Public entity: Cross-border Road Transport Agency**

#### Adverse audit opinion

- o Non-compliance with the prescribed accounting framework included:
  - Incorrect disclosure of operating leases.
  - Overstatement and incorrect disclosure of provisions.
  - Inadequate disclosure of directors' emoluments.
  - Non-disclosure of conflict of interest and related parties.
  - Non-disclosure of remuneration for senior management.
  - Non-disclosure of contingent liability amounting to R1,2 million.
  - Various pending legal cases were not disclosed.
- No monthly debtor reconciliations.
- No follow-up on amounts received by magistrate's offices.



#### **Matters** emphasised

#### Matters reported for the first time

- Shortcomings relating to accounting for fixed assets.
- Reconciliations were not reviewed.
- No framework to assist with the monitoring and tracking of budget.
- No budget for capital expenditure.
- Journals for property and equipment were not authorised.
- Inadequate control over the safekeeping of cash.
- Incomplete/inaccurate permit application forms.
- No debtor policy and no provision for doubtful debts.
- Leave register not maintained.
- No management representation letter could be obtained for auditing purposes.

#### Matters reported in current and previous year(s)

- Going-concern problems identified.
- No internal audit function.

#### **Public entity: Railway Safety Regulator**

#### **Matters** emphasised

Matters reported for the first time

- Due to a lack of controls and monitoring, the payroll expenditure could not be supported with reports generated by the payroll system.
- Material adjustments were made to the financial statements after submission for auditing.

#### Matters reported in current and previous year(s)

- Inadequate control over assets.
- Due to lack of budget controls and monitoring deviations occurred between actual and budgeted amounts.
- No report on the activities of the Regulator was submitted timeously, as required.

#### **Public entity: Road Accident Fund**

#### **Matters** emphasised

#### Matters reported for the first time

Outdated and inadequate policies and procedures.



- Weaknesses in claims management relating to:
  - Timeliness of completion of claims.
  - Completeness of information and records.
  - Certain administrative arrangements such as payment procedures.
  - Organisational arrangements.
  - Delegations.
- o Weaknesses in information technology included:
  - Inadequate maintenance of audit trails.
  - Inadequate change control procedures.
  - Inadequate segregation of duties and control procedures.

Matters reported in current and previous year(s):

- The financial statements were resubmitted.
- Going-concern problem due to total liabilities exceeding total assets by R18,4 million and a net liability position.

#### **Public entity: Road Traffic Management Corporation**

#### **Adverse audit opinion**

Matter reported for the first time

- o Due to a lack of minutes for meetings held by the shareholders committee, the following weaknesses were noted:
  - Incorrect calculation and disclosure of leave pay provision.
  - No supporting documentation for an amount of R2,5 million.

Matters reported in current and previous year(s)

- o Due to a lack of minutes for meetings held by the shareholders committee, the following could not be verified:
  - Approval of budget for the year, overruns on the budget and approval of expenditure not budgeted for.
  - Approval schedule of domestic and international travel.
  - Completeness of members' interest in contracts.

#### **Matters** emphasised

- No assets, liabilities, rights and obligations were transferred as required.
- Performance information was not submitted for auditing.



- The report by the accounting authority was not submitted.
- Inadequate control over assets.
- No approved depreciation policy.
- No inventory count was conducted at year-end.
- Salary exception reports were not signed as reviewed.
- No creditor reconciliations were performed.

#### Matters reported in current and previous year(s)

- Entity has not been operational since establishment and no financial systems and policies were in place.
- No Board was established as required.
- Shareholders committee did not convene four times a year as required.
- No business and financial plan as required.
- No performance contract for the acting chief executive officer.
- No functional units were established as part of the operational structure.

#### **Public entity: South African Maritime Safety Authority**

#### **Matters** emphasised

#### Matters reported for the first time

- No review of useful life and residual value of assets.
- Differences between the manual and computerised system to manage assets.
- Existence of all assets could not be verified, while some assets were not included in the asset register.
- Performance information was not submitted as required.
- No policy for the provision for irrecoverable debt.
- Creditor reconciliation was not prepared.
- Inaccurate leave records were kept.
- No system to record services rendered.
- Some documents were not submitted for auditing.
- Journals passed were not authorised.
- Due to the Board not functioning effectively, no controls were in place to ensure compliance in general.
- No employment contract with the Board and audit committee members.
- Investment policy was not approved and implemented.

- Material adjustments to financial statements after submission for auditing.
- Incomplete risk management strategy.
- No supply chain management framework.
- No performance agreement was signed for employees.
- Unknown deposit account was not cleared.
- No framework for monitoring budget.
- No declaration of interest by the members of the accounting authority and no register was kept.
- No internal audit function.
- Bank reconciliations were not performed weekly.



# **Public entity: South African National Roads Agency**

#### **Matters** emphasised

Matters reported for the first time

- Impairment exercise did not include all classes of fixed assets as required.
- The residual value and useful life of all classes of fixed assets were not reviewed as required.

- The land register and the valuations relating to land remain incomplete.
- Inaccurate calculation of toll fees collected due to lack of control over volume of traffic.



# Portfolio: Minister of Water Affairs and Forestry

	Er	ntities in por	tfolio audite	ed by the Aud	ditor-Gene	ral		
		Audit o	pinion					
Entities in portfolio	Comments	(current (p	2005 (previous	Budgeted expenditure	Assets		Total expenditure	
			year)	2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)
Department								
Water Affairs and Forestry		Qualified Emphasis of matter	Emphasis of matter	3 935,6	825,7	626,3	3 889,1	3 965,5
Public entities								
Water Research Commission		Clean report	Clean report		137,8	143,8	116,6	78,5
Other entities								
Erf 706 Rietfontein		Clean report	Clean report		<i>7</i> ,1	6,9	4,5	2,1
Equipment Trading Account		Disclaimer Emphasis of matter	Adverse Emphasis of matter		219,8	70,6	<i>7</i> 8,1	37,3
National Forest Recreation and Access Trust		Emphasis of matter	Emphasis of matter		3,2	3,0	0	0
Water Trading Account		Disclaimer Emphasis of matter	Disclaimer Emphasis of matter		46 273,1	50 912,9	5 214,8	7 341,8

		Audit o	pinion	R million						
Entities in portfolio	Comments	2006 (current year)	2005 (previous year)	Budgeted expenditure	Assets		Total expenditure			
				2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)		
<b>Public entities</b>										
Albany Coast Water Board	Note 1	Clean report	Clean report		13,4	13,8	1,7	1,4		
Amatola Water Board	Note 1	Emphasis of matter	Emphasis of matter		325,0	314,0	84,3	79,0		
Bloem Water	Note 1	Qualified	Clean report		505,6	507,6	104,1	84,1		
Botshelo Water	Note 1	Emphasis of matter	Clean report		116,6	100,0	0,3	88,5		
Bushbuckridge Water Board	Note 1	Emphasis of matter	Disclaimer		51,2	52,1	47,5	55,1		
Ikangala Water	Note 1	Qualified Emphasis matter	Emphasis of matter		1,1	0,4	3,0	3,6		
Lepelle Northern Water	Note 1	Clean report	Clean report		787,6	744,0	109,1	102,3		



	Enti	ties in portf	olio not aud	lited by the A	uditor-Ger	eral				
		Audit a	pinion	R million						
Entities in portfolio	Comments	2006 (current year)	2005 (previous year)	Budgeted expenditure	Assets		Total expenditure			
				2006 (current year)	2006 (current year)	2005 (previous year)	2006 (current year)	2005 (previous year)		
Public entities										
Magalies Water	Note 1	Clean report	Clean report		849,0	884,6	187,4	152,3		
Mhlathuze Water	Note 1	Clean report	Clean report		293,5	289,9	121,9	106,4		
Namaqua Water	Note 1	Clean report	Clean report		99,6	97,3	8,6	7,0		
Overberg Water	Note 1	Clean report	Clean report		57,9	56,2	15,4	14,6		
Pelladrift Water Board	Note 1	Clean report	Clean report		10,5	10,3	5,5	5,9		
Rand Water	Note 1	Clean report	Clean report		5 757,5	5 232,4	2 980,1	2 815,0		
Sedibeng Water	Note 1	Clean report	Clean report		609,1	606,6	275,7	245,0		
	Note 2									
Trans-Caledon Tunnel Authority		Clean report	Clean report		16 <i>7</i> 46,0	18 610,0	426,0	316,0		
Umgeni Water	Note 1	Clean report	Clean report		4 077,2	4 050,0	612,9	480,0		

Note 1: Year-end 30 June 2004

Note 2: Sedibeng Water: Free State, North West and Qwaqwa were consolidated into Sedibeng Water.

#### **Department: Water Affairs and Forestry**

#### **Qualified audit opinion**

Matters reported for the first time

- Reconciliation of the financial system (BAS), procurement system (Logis) and the asset register was not performed.
- Assets purchased could not be traced in the asset register.
- Physical existence of the assets could not be verified.
- Not all assets were bar-coded.
- Inconsistent use of Logis and manual asset registers in the regional office.
- o Due to lack of a proper management framework:
  - Reconciliation of Persal and BAS was not performed.
  - Commitments amounting to R2,2 billion payments made to date were not included in the amount disclosed.

# **Matters** emphasised



- Due to lack of a proper management monitoring framework, no procedures were set to monitor the following:
  - Funds amounting to R55,3 million, which were shifted from capital expenditure to current payments without approval from National Treasury.
  - Unauthorised expenditure of R3,8 million as a result of exceeding the budget.
  - Review of the Environmental Implementation Plan, which was not performed.
- Information on performance against predetermined objectives was not submitted for auditing.

#### Other entity: Equipment Trading Account

#### Disclaimer of audit opinion

Matter reported for the first time

Matters reported in current and previous year(s)

- Due to inadequate monitoring of the document management process, documentation supporting transactions amounting to R335 million could not be presented for auditing purposes.
- Irregular expenditure amounting to R31 million resulting from finance leases entered into without approval.
- Assets disclosed in asset register without acquisition costs.
- Asset acquisitions could not be traced to invoices.
- Incorrect treatment of additions to assets.

#### **Matters** emphasised

- Weaknesses in general controls for the Construction Equipment Management System included the following:
  - Due to inadequate policies and procedures in respect of access, the programmer had access to the production programs.
  - Documented and approved change control management policies and procedures did not exist.
  - Program version control was not automated and unauthorised changes could be made to programs.
- Information on performance against predetermined objectives was not submitted for auditing.
- Due to a lack of monitoring, the bank account was in overdraft in contravention of regulations.



#### Other entity: Water Trading Account

#### Disclaimer of audit opinion

Matters reported in current and previous year(s)

- Lack of a properly documented and approved policy and procedure framework resulted in the following weaknesses:
  - No supporting documentation for revenue generated from rendering services amounting to R324 million, other exchange revenue amounting to R13 million and provision against revenue amounting to R12 million.
  - Property, plant and equipment water resources amounting to R45,1 billion could not be substantiated with an asset register.
  - Journal entries amounting to R6,7 million could not be validated with supporting documentation.
  - Asset additions were not included in the asset register.
  - Asset register did not include the location or barcode of some of the assets.
- Unexplained differences amounting to R249 million between the regional accrual listings and the amount disclosed in the financial statements.
- Impairment of debtors amounting to R161 million had not been done as required. Provision amounting to R216 million was not disclosed.

#### **Matters** emphasised

Matters reported for the first time

- Framework for supply chain management was not adhered to.
- The bank account was in overdraft in contravention of regulations.
- No monitoring of adherence to DoRA by municipalities.
- Information on performance against predetermined objectives was not submitted for auditing.



# ANNEXURE 1: UNAUTHORISED, FRUITLESS AND WASTEFUL AND IRREGULAR EXPENDITURE

	Department	R'000
	Water Affairs and Forestry	3 782
Unauthorised	Independent Complaints Directorate	91
expenditure	Home Affairs	99 883
	Total unauthorised expenditure	103 <i>7</i> 56
	Provincial and Local Government	3 040
	Communications	10 215
	Water Affairs and Forestry	55 341
	Safety and Security	576
	Public Enterprises	228
	Public Works	3 407
	Home Affairs	986
	Public Service Administration	1 327
	Transport	12 391
Irregular	Social Development	1 864
expenditure	Defence	331
	Health	1 077
	Housing	2 155
	Agriculture	2 714
	Land Affairs	9 767
	The Presidency	2 161
	Government Communication and Information System	635
	Trade and Industry	26 310
	Arts and Culture	3 351
	Labour	927
	Total irregular expenditure	138 803
	Communications	13
	Public Works	6 559
	Social Development	394
	Defence	17
Fruitless and	Land Affairs	473
wasteful	Minerals and Energy	7
expenditure	Trade and Industry	93
	Sport and Recreation	2
	National Parliament	16 561
	Total fruitless and wasteful expenditure	24 119
Total unautho	rised, irregular and fruitless and wasteful expenditure	266 678